OUR LIBRARY || 2024

আমাদের গ্রন্থাগার || ২০২৪

Dr. Sushila Mondal Memorial

Central Library

RAJA NARENDRALAL KHAN WOMEN'S COLLEGE (AUTONOMOUS)

Midnapore, Paschim Medinipur, 721102, West Bengal.
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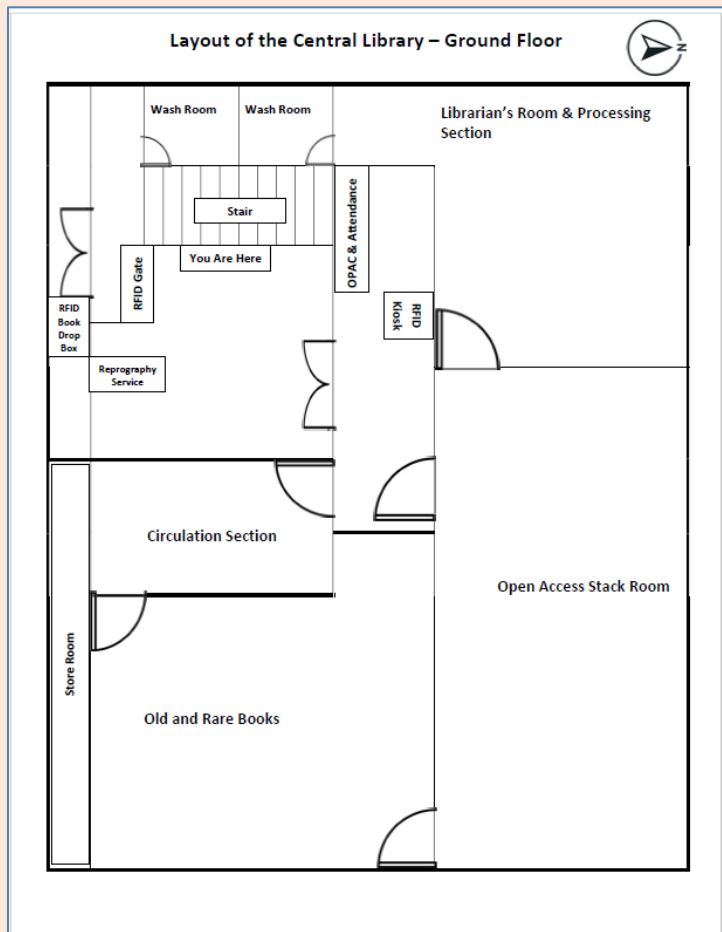**Our Library 2024**
A booklet to guide the new Library Users

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Layout of the Central Library
(Ground Floor)

Layout of the Central Library – Ground Floor

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Wash Room　　Wash Room

Librarian's Room & Processing Section

Stair

OPAC & Attendance

You Are Here

RFID Gate

RFID Kiosk

RFID Book Drop Box

Reprography Service

Circulation Section

Open Access Stack Room

Store Room

Old and Rare Books

Introduction

Dr. Sushila Mandal Memorial Central Library is the nerve center of all academic activities of the Institute. It is the most advanced and well equipped College Library under Vidyasagar University. It creates a spirited environment to acquire, share, preserve and disseminate knowledge. The Library is housed in a large three storied building with enough space for the users. It has one of the best collections on subjects like Humanities and Literature in the district of Paschim Medinipur.

Library Resources

- Books : more than 44,200
- Journal & Magazines : more than 50
- News Papers : 4
- Employment Bulletin : 2
- Bound Volumes of Journal : more than 800
- E-Database : N-LIST & Web of Science
- E-books : 100
- E-Journals : 13
- Similarity detection service : *Turnitin*

Salient Features

- Fully automated Library System through ILMS *Koha*.
- Application of RFID technology for services and security
- Open Access stack-room for Students.
- Large Reading Rooms with classified stacks of books and journals.
- Very rich Reference Section and Periodical Section.
- E-book and E-journal browsing facilities.
- Digital Institutional Repository through *DSpace*
- Steady Wi-Fi connectivity inside the Library premises.
- Institutional Membership of the Central Library of Vidyasagar University.
- User orientation program on regular basis.

Library Services

- RFID enabled Book circulation service
- RFID enabled Book Drop Box service beyond Library Hours
- Bibliographic Search Service (OPAC/ MOPAC)
- Reference Service
- E-Book & E-Journal Access
- Digital Library (E-Books & Institutional Repository)
- Inter-Library Loan Service (Central Library, VU)
- Reprography Service
- Similarity Detection Service for Teachers and Scholars.
- Extension Services like Book Talk, Book Exhibition, etc.

Library Hour

Days	Reading Room	Circulation
Monday to Friday	10 am to 5 pm	10.30 am to 4 pm
Saturday	10 am to 2 pm	10.30 am to 1.30 pm
Sunday	X	X

Reading Room

The heart of this library belongs to the Reading Room as because the students who are the future designer of the knowledge architecture pass their time here. It is spacious, it is airy, and it is enriched with enough number of precious books and periodicals. There are separate zones for teachers and students. In the Reading Room also the *Open Access System* is followed, which means none appear as an obstacle between readers and their desired documents.

Reference Section

As a College Library we have an exceptionally rich collection of reference books. Besides several updated yearbooks, directories, and dictionaries, the Library possesses the classic titles like "The New Encyclopedia Britannica (30 Vol.)", "McGraw-Hill Encyclopedia of Science and Technology (15 Vol.)", "The Oxford English Dictionary (12 Vol.)", "Encyclopedia of Religion and Ethics (13 Vol.)", "The Wealth of India", "The Cultural Heritage of India (5 Vol.)", Encyclopedia of The World and its People (27 Vol.), etc.

Old and Rare Books

Our library possesses a great collection of old and rare books on different subjects of arts and humanities. The proud archive includes some priceless original series on History, Philosophy, English Literature, etc., published from UK & US based publications in the 1950s and 1960s. Moreover, it must be mentioned that "The Encyclopaedia Britannica: a dictionary of arts, sciences, and general literature" (9th Ed., Edinburg: Adam and Charles Black, 1889), which was once used by the honourable Raja Narendra Lal Khan is also preserved here.

List of Prominent Journal and Magazines Subscribed

Anustup ● Boiyer Desh ● Contemporary Education Dialogue ● Contemporary Voice of Dalit ● Current Science ● Desh ● Down to Earth ● Economic and Political Weekly ● History and Sociology of South Asia ● India Today ● Indian Economic and Social History Review ● Indian Historical Review ● Indian Literature ● Journal of Land and Rural Studies ● Kurukshetra ● National Geographic Magazine ● Prabuddha Bharata ● Samvit ● Sanctuary ● Science & Culture ● Science Reporter ● Studies in History ● Studies in Indian Politics ● Studies in Microeconomics ● Udbodhan ● Visvabani ● Yojana.

E-Books and E-Journals

The Library subscribes nearly one hundred e-books (most of which are perpetual access) of different subjects of Science, Literature and Humanities from Oxford Scholarship Online and McGraw-Hill Education respectively. It also subscribes 13 e-journals from the SAGE. Currently the library subscribes the service of Web of Science.
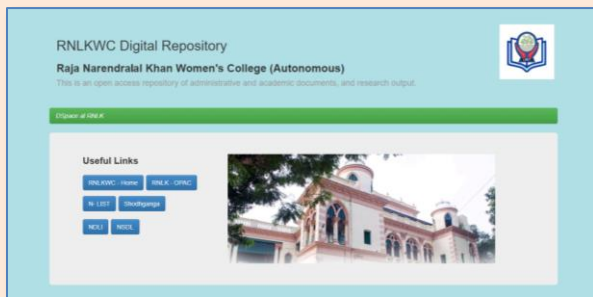

Inter-Library Loan

We have the institutional membership (with six membership cards) of the Central Library of Vidyasagar University. Students and Teachers of our college can issue the cards from the Librarian of this College and visit the University library.

Similarity Detection Service

The Library provides similarity detection service through the software *Turnitin* for the teachers and scholars. There is a terminal through which the users can avail the service.
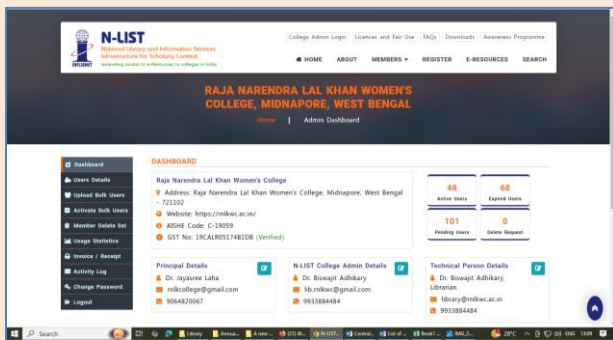
Institutional Digital Repository

RNLKWC Digital Repository is an open access repository of administrative and academic documents and the research outputs of the institute managed by open source software *DSpace*.

Online Database N-LIST (INFLIBNET)

Our Library is an Institutional member of the online database N-LIST (National Library and Information Services Infrastructure for Scholarly Content). Members can access the database by logging in through user Ids and Passwords.

Extension Services

Book Talk and Book Exhibition are two major extension services provided by the Library. The book lovers' club *Boi-Soi Samiti* under the aegis of the Central Library organizes the extension services. There is a nice blog of the club. The link of that blog is shared over the OPAC. Students who love books and love to read can be a member of the Club. The club also helps the library in orientation programme, awareness programme etc.

User Orientation

The library organizes User Orientation Program on regular basis. The latest edition of the booklet "Our Library" is distributed among the newly admitted students every year. Besides that, the Library personnel are always ready to help the students in searching the Library catalogue and other databases. Students can also approach to the Information Counter for any queries.

Special Sections at the Reading Room

There are two special sections—PC Chandra Gyanadhara and Indian Knowledge System. The first one was sponsored by PC Chandra Group. Both the sections are intended to promote the study and preservation of Indian traditional knowledge and culture.

Progress of the Library in Last Five Years

- Acquisition of more than 4500 books.
- Addition of 20 Journals, and 1 National News Paper.
- Acquisition of nearly 100 E-books and 13 E-journals.
- Shifting of Koha and *DSpace* databases to the cloud server for uninterrupted online services.
- Initiation of RFID technology for library services and security.
- Initiation of fully automated Library Services for the users.
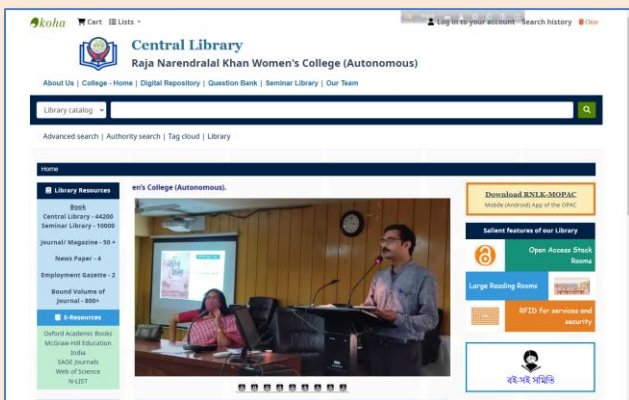- Introduction of virtual attendance system.

How to be a Smart Library User

- Collect your membership card on the scheduled date.
- Download and install the Library App RNLK-MOPAC.
- Learn how to use the library and obey the "Do's and Don'ts"
- Frequently visit the Library (at least 4 times a week), so that you become acquainted with the Library system quickly.
- Walk through the Open Access stack-room and browse books.
- Spend your leisure time in the Reading Room.
- Encourage your friends and juniors to visit the Library regularly.
- Try to learn the new technologies adopted by the Library.
- Follow the notice board regularly to know about the new arrivals and new events of the library.

How to Locate a book

For new books (Accession No. 20,000 and onwards), our Library follows *Open Access System*, in which the users are allowed to go to the book stacks directly and choose their desired book. To search the books with Accession Number below 20,000 or to browse the database by title, author, subject, series, etc., the users can go through the Web OPAC.

How to issue a book through RFID enabled Kiosk

As you find your book you have to fill in a requisition slip with the details of the book and submit the slip at the counter. And then you have to issue the book using the RFID enabled Self Issue Kiosk. You may contact the library staff for any kind of assistance.

RFID enabled Smart Gate

To ensure the security of the library recently RFID enabled smart gate has been installed.

If any library user attempts to leave with a book that has not been properly checked out, the RFID system will trigger an alarm.

RFID enabled Book Drop Box

Recently a new service has been initiated for the library users.

Now the users can return their books at the **Book Drop Box** kept outside the library when the library is closed. The return slip will be issued by the RFID enabled machine.

General Instructions for the Students

- Silence in the Library is imperative.
- Students are not allowed in the library without membership cards. The card is not transferable.
- Mobile phones must be switched off before entering the library.
- Borrowers are responsible for loss or damage of the books borrowed on their card.
- The borrowers may retain book(s) borrowed on their cards for 15 days only. A fine of Rs. 1.00 per day per volume will be imposed after the due date of the return of the book.
- Loss of library card must be reported to the Library personnel immediately. A sum of Rs. 20/- will be charged for a duplicate one.
- The card is valid for the entire period of the course (i.e. 3 years for UG students and 2 years for PG students). Therefore, it must be preserved carefully.

Book Talk

Virtual Attendance System

Now the library users can register their attendance by putting their library membership Id at the new attendance system. A PC is kept outside the circulation counter for this purpose.

The system also counts the online usage of the library resources.

Future Plan

- Establishment of Digitization Centre to digitize the old and rare books.
- Providing off campus access of the subscribed e-resources for the members.
- Extension of the library hours for the students and teachers residing inside the campus.
- Initiation of an open air readers park.
- Initiation of environment friendly Green Library.

Comments on the Library by the Students and Visitors

The College Library has escalated my exposure to the world of knowledge to a new level. Throughout the years, I have managed to collect and go through a lot of books which would be otherwise impossible for me to have with my limited budget. Whatever insights I have of my subjects are mostly because of the books I came in touch with here.

— **Paulomi Mandal**, former student, English (H)

The rich collection of our Library have incremented my knowledge base. The study room of the Library provides a quiet environment for self and group studies. The Book-talks conducted by the library are great mind exercising interactive sessions. It also has been a refreshment from the monotone study routines.

— **Payel Rana**, former student, Math (H)

It's a very good library with an extremely useful collection of English and Bengali Books.

— **Debi Chatterjee**
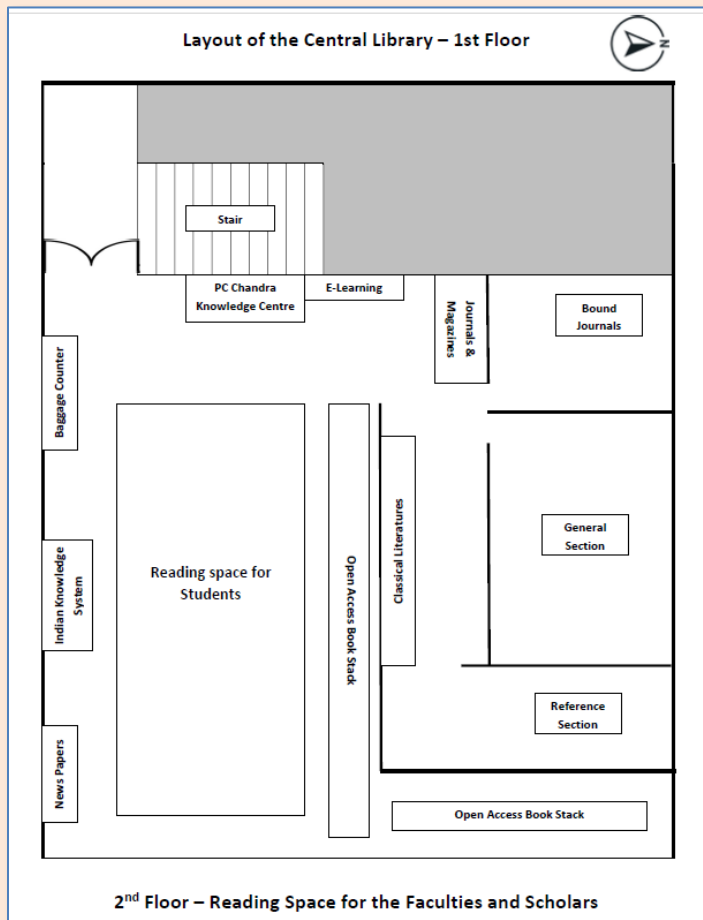Retired Prof., Dept. of International Relation, Jadavpur University

It has been a unique experience to be in this learning resource center located in this place (Midnapore).

— **S. Seetharama**
DRTC, Indian Statistical Institute, Bangaluru

... A good many books on Sanskrit literature and on Indian philosophy, original and annotated are carefully preserved in the shelves for the use of scholars and researchers. At the same time there is a very attractive collection of treatises on Bengali literature and priceless books of timeless value on countless branches of human learning.

— **Haripada Mondal**
Renowned Researcher, & Ex Head Master of Midnapore Collegiate School.

Layout of the Central Library (1st Floor)

Layout of the Central Library – 1st Floor

Stair

PC Chandra Knowledge Centre

E-Learning

Journals & Magazines

Bound Journals

Baggage Counter

Indian Knowledge System

Reading space for Students

Open Access Book Stack

Classical Literatures

General Section

Reference Section

News Papers

Open Access Book Stack

2nd Floor – Reading Space for the Faculties and Scholars

Our Library || 2024

As you get in, a nice lobby. On the left, a stairway going upwards, which will lead you to a large, airy Reading Hall with plenty of precious books and periodicals. Just put a signature at the Register, go to the shelves, choose your book and take a seat wherever you like. You will find the most beautiful way to enjoy the time.

The counter on the right of the lobby is for circulation. To issue a book for home, you have to approach a few steps forward. Cross the collapsible gate, push the glass door and you find the Open Access Book Stake. Take the book from the shelf, which you want to issue, fill in a requisition slip, submit the slip at the counter and issue the book yourself using the RFID enabled Issue Kiosk.

Yes, it is that much easier to get a book from the Library, just like plucking a rose from its stalk. Hurry up, a great treasure is waiting for you.

ভেতরে এলেই একটি চতুষ্কোণ হলঘর। বাঁদিকে সিঁড়ি, যেটা তোমাকে নিয়ে যাবে মূল্যবান বইপত্র সাজানো আলো-হাওয়াময় একটি প্রশস্ত পাঠকক্ষে। নির্দিষ্ট খাতায় শুধুমাত্র একটা স্বাক্ষর দিয়ে চলে যাও বইয়ের তাকে। পছন্দের বইটি বেছে নিয়ে খুশিমত যে কোনও একটা চেয়ার টেনে বসে পড়ো, আর সময়কে উপভোগ কর সবচেয়ে উৎকৃষ্ট পন্থায়।

একতলায় প্রবেশদ্বারের ডানদিকে বই আদানপ্রদানের জানালা। বাড়িতে পড়বার জন্য বই নিতে হলে তোমাকে সামনের লোহার গেট দিয়ে ভেতরে যেতে হবে। তারপর কাচের দরজা ঠেলে ঢুকলেই সারিসারি বইয়ের তাক, যেখানে নিজেরাই বেছে নিতে পারবে পছন্দের বই। একটা ছোট্ট অভিযাচন পত্র বা রিকুইজিসন স্লিপ ভর্তি করে জমা দাও কাউন্টারে, তারপর নিজেই বইটি ইস্যু করে নাও আরএফআইডি প্রযুক্তি সংবলিত বই আদানপ্রদান-যন্ত্রের মাধ্যমে।

হ্যাঁ, গ্রন্থাগার থেকে পড়বার জন্য একটি বই ইস্যু করা এতটাই সহজ। ঠিক যেন বৃন্ত থেকে একটি গোলাপ তুলে নেওয়া। তাহলে আর দেরি কেন, দুর্লভ রত্নের একটি সুবৃহৎ সংগ্রহ তোমার জন্য অপেক্ষমাণ।