



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	RAJA NARENDRALAL KHAN WOMEN'S COLLEGE (Autonomous)
Name of the head of the Institution	Dr. Jayasree Laha
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	919064820067
Mobile no.	9434029182
Registered Email	rnlkcollege@gmail.com
Alternate Email	j.laha@yahoo.co.in
Address	Gope Palace
City/Town	Midnapore
State/UT	West Bengal
Pincode	721102

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)			11-Oct-2018		
Type of Institution			Women		
Location			Rural		
Financial Status			Self financed and grant-in-aid		
Name of the IQAC co-ordinator/Director			Dr. Moumita Moitra Maiti & Dr. Rashmi Mukherjee		
Phone no/Alternate Phone no.			03222264144		
Mobile no.			9190648200		
Registered Email			rnlkcollege@gmail.com		
Alternate Email			principal@rnlkwc.ac.in		
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)			http://rnlkwc.ac.in/pdf/aqar/AQAR-2017-2018.pdf		
4. Whether Academic Calendar prepared during the year			Yes		
if yes,whether it is uploaded in the institutional website: Weblink :			http://rnlkwc.ac.in/pdf/Academic-Calendar-UG_I-II-III.pdf		
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.10	2011	26-Mar-2011	25-Mar-2016
3	A	3.16	2016	04-Nov-2016	03-Nov-2023
6. Date of Establishment of IQAC			03-Mar-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of Internal Quality Assurance Cell (IQAC)[Meeting with all staff]	17-Jul-2018 1	84
Meeting with all teaching staff	24-Aug-2018 1	51
Meeting with internal members of IQAC	21-Feb-2019 1	12
Parents' feedback	14-Dec-2018 1	451
Students' feedback	15-Mar-2019 1	763
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Raja N. L. Khan Women	Seminar Grant	UGC UGC	2018 2	30000
Raja N. L. Khan Women	Grant for Women Hostel	UGC	2018 1825	2125000
Raja N. L. Khan Women	CPE (Phase - II)	UGC	2018 1825	11564832
Raja N. L. Khan Women	DST-FIST	UGC	2018 1825	6514152
Raja N. L. Khan Women	ST Project	Govt. of W.B.	2018 365	1000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Infrastructural Development:
2. Out-reach and Extension Activity
3. Encouragement in Research
4. Campus placement and career counselling
5. Certificate course

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. To initiate more job oriented value added courses	Different certificate courses are initiated
2. To construct new classrooms to run the BMLT course and laboratories for Botany from higher Education fund, Govt. of West Bengal.	Separate laboratories and class rooms are constructed for running BMLT and PG Botany
3. To upgrade Science laboratories by obtaining grants from 2nd phase of DST-FIST	Different science laboratories are renovated and upgraded
4. To Install lifts in our buildings to make the campus friendly for differently abled persons	One elevator has been constructed for differently abled students
5. Boost Entrepreneurship Development activities by selling of handicraft items.	students are encouraged to sell their hand-made items in the college fare
6. Boost Societal outreach activities by strengthening our tribal children adoption programme	Tribal children are adopted and provide all types of training for their upgradation
7. Introduction of skill development programmes for socially backward students.	Different skill development programmes like assistant beauty therapist, tailoring, art and craft etc are introduced specially for the socially backward students
8. Initiation of lab to land collaboration in the nearby villages	All departments are encouraged to do our-reach programme in the surrounding villages

9. Installation of water purifier to provide purified drinking water to the hostel borders.	New water filter has been installed in the hostel building
10. Increase the connectivity between the newly constructed buildings.	Construction of road to connect the new constructed building.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC	21-Feb-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	08-Feb-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	AIMES CLOUD is a web based ERP application to manage all aspects of Student, Staff and Management. AIMES Cloud is hosted in cloud server thus allowing to access information at any point of time using any internet enabled devices. The cloud application allows linking any payment gateway or bank to manage any kind of financial transaction from the student/Staff end for their respective payment. The cloud application can be integrated with the SMS and Email server for sending various kinds of SMS and Email alerts. It also introduces a complete ERP solution integrating all the department of the institute with a modular approach.
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	SANHCC	Sanskrit	11/04/2019
BA	BNGHCC	Bengali	13/05/2019
BA	EDCHCC	Education	08/04/2019
BA	ENGHCC	English	24/04/2019
BA	HINHCC	Hindi	26/06/2019
BA	HISHCC	History	11/04/2019
BA	HREGCC	Human Rights	09/04/2019
BA	NSSGCC	NSS	12/04/2019
BA	PHIHCC	Philosophy	12/04/2019
BA	PLSHCC	Political Science	08/04/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Hons. and General	01/07/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Evaluation is an integral part of the entire education system which is likely to be revised from one epoch to another to suit the need of the contemporary time. In the process of evaluation of education system, the evaluation of teachers' progress and contribution is regarded as a crucial matter in every respect. Although there are various methods of teachers evaluation, student's feedback is considered worldwide as an effective and acknowledged tool for teachers evaluation resulting in faculty development even when we think that other sources are equally important for the overall assessment of a teacher. These systems for evaluating teaching and course quality in education have long been established in the Western world, but not used very effectively in our country. Recently, after due recommendation of NAAC, most of the advanced higher education institutions of India are now collecting Students' Feedback to evaluate the teachers' contribution through the serious involvement of the IQAC. In our college, we have been arranging for the Students' Feedback successfully to evaluate teachers' progress for more than a decade in the prescribed format laid by the NAAC and IQAC. Each and every year, we arrange department-wise Students' Feedback procedure among the 3rd year (last year) out-going batch of the students. The whole process is maintained by the respective department on various dates according to the schedule of the last Internal Assessment. The students of the last year having good attendance record are asked to assemble in a hall on the day of their last Internal Assessment. The concerned non-teaching staff of our college distribute the feedback sheets for each and every teacher of the respective department. The feedback sheets encompass all necessary questionnaires related to the individual teacher, teaching-learning process as a whole, other services received by the students from the college office. The students fill in the feedback sheets within an hour in the presence of the college staff and return their filled-in sheets to the staff before leaving the hall. The matter of putting end-signature of the student is kept optional so that the students can mark and remark about the respective teacher or college without any fear of being detected and punished. After collecting the filled-in feedback sheets from the students of all departments, the feedback sheets are studied by a peer-review committee who put the every detail in proper statistics. Based on the feedbacks, teachers are informed about their strengths and weaknesses in a confidential manner. The applauded performance encourages a teacher on the other hand, a teacher gets ample opportunity to improve their teaching skills as per the need represented in the feedback sheets. Teacher evaluation processes concentrate on the core activity of teaching covering areas such as planning and preparation, the classroom environment and instruction of teaching. However, the primary purpose of such feedback is to help the faculty to identify the strengths and weaknesses of their teaching and evaluation methods. In general, students evaluations of teaching have been found to be reliable. Research has shown that certain

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA General	200	1043	217
BA	BENGALI (H)	112	756	106

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1251	167	121	34	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
121	121	18	18	1	100

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor is someone who allows you to see the hope inside yourself. A mentor is someone who allows you to know that no matter how dark the night, in the morning joy will come. A mentor is someone who allows you to see the higher part of yourself when sometimes it becomes hidden to your own view.” — Oprah Winfrey

Raja Narendra Lal Khan Women’s College has initiated a Mentoring Programme in recent years, through which the students of the departments are divided into a number of groups (usually consisting of 15-20 students) and each group is assigned to a faculty member of the concerned department at the commencement of every academic session. Mentors regularly meet their students and guide them in their studies, career, and extra-curricular activities. They also provide guidance and support to the students in different non-academic affairs like family issues, social issues, cultural issues, disability issues etc. As the College is situated at a rural and backward region (Jungle-mahal) of the state, and as a major portion of the students (girls) are basically the first-generation learner, the students face various problems and constraints as they set out for higher education. This programme tries to make the lives of the students easier and comfortable with love, empathy and guidance.

Objectives of the Programme:

- To guide the student to select different courses under CBCS system.
- To make them aware about different additional courses they can engage themselves to enhance their skill.
- To make them aware about different job opportunities on their disciplines.
- To guide them in different non-academic affairs in their day-to-day life.
- To make them aware about different social challenges they have to face in future.
- To share views on different social and cultural issues.
- To make them aware about their rights and duties as students.
- To create a homely atmosphere for the residential students.

Benefits of the Programme

- Through the mentorship programme the confidence level of the rural students has been increased notably.
- After a few interactions with the mentor, the timid and shy students become vocal and began to express themselves.
- Now the students are more focussed and determined to do better in their education.
- Now the students are much more informed and well aware about their abilities and disabilities.
- The programme has been very much beneficial to the students who had a bit of inferiority complex.
- Moreover, the most remarkable benefit of the programme is that the tendency of early marriage of the students of rural areas during college days has been decreased immensely.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3245	121	1:26.8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
65	46	19	3	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Rashmi Mukherjee	Assistant Professor	DST-SERB Teachers Associateship For Research Excellence (TARE) Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	B Sc Hons	Sem - I I	10/06/2019	22/07/2019
BSc	B Sc Hons	Sem - I	18/01/2019	11/06/2019
BA	BA Hons	Part-III	09/04/2019	04/06/2019
BA	BA Hons	Part-II	11/06/2019	11/10/2018
BA	BA Hons	Sem - I I	10/06/2019	22/07/2019
BA	BA Hons.	Sem - I	18/01/2019	11/06/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	0	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://rnlkwc.ac.in/index.php?option=com_content&view=article&id=320&Itemid=0

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://rnlkwc.ac.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Dr. Rashmi Mukherjee	DST-SERB Teachers Associateship For Research Excellence (TARE)Award	15/11/2018	DST-SERB, Govt. of India
View File				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

No Data Entered/Not Applicable !!!

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Physiology	3
Zoology	1
Bengali	2
Microbiology	1
Nutrition	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Microbiology	1	0.3
National	Nutrition	3	.59
National	Mathematics	2	4.2
International	Botany	4	2.96
International	Geography	8	0.9
International	Chemistry	1	0.42
International	Microbiology	3	1.7
International	Microbiology	1	5.39
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
View File				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

[View File](#)

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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No Data Entered/Not Applicable !!!

[View File](#)

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
82	93

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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No Data Entered/Not Applicable !!!

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	1.0	2010

SOUL	Fully	2.0	2015
Koha	Fully	16.05.14.000	2018

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	281	7	2	1	2	3	25	100	0
Added	55	1	0	0	0	0	0	2	0
Total	336	8	2	1	2	3	25	102	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
101.1	125	68.15	65

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

VVVV
http://rnkwc.ac.in/index.php?option=com_content&view=article&id=226&Itemid=0

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mass Communication	06/10/2018	8	CAC, RNLKWC
Art And Craft	04/08/2018	9	CAC, RNLKWC
CITA	02/03/2019	15	CAC, RNLKWC
Financial Accounting	01/09/2018	23	CAC, RNLKWC
Information Technology	01/09/2018	31	CAC, RNLKWC
Dance	01/12/2018	18	CAC, RNLKWC
Self Defence	03/02/2018	45	CAC, RNLKWC
Spoken English	01/09/2018	102	CAC, RNLKWC
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Raja N. L. Khan Women's College has an alumni Association known as BALAKA ALUMNI ASSOCIATION ESTABLISHED and registered in 2002. This Association goes by the name "BALAKA" and has a deep bond with the college. It regularly organizes Seminars, Awareness programs and Health Camps for the benefit of the students. Every year the Alumni organize Exhibitions, Seminars and Cultural programs to commemorate this day. In addition to this every year the Alumni association arranges at least two Health Camps, one Blood Donation Camp and one Memorial Lecture in loving memory of our former principal Dr. Sushila Mondal. The "BALAKA" reunion also plays a vital role in helping our Ex-students in self-employment ventures. Various initiatives are taken by the association to encourage the Ex-students in such ventures. The Alumni Association also publishes its own annual magazine. The motto of this association are as follows: 1. To assimilate all Ex-students residing at home and abroad. 2. To co-relate between present student and ex-student. 3. To help cordially for the development of the college and raise sufficient fund for same. 4. To arrange reunion every year. 5. To arrange Dr. SushilaMandal Memorial Lecture every

year. 6. To organize health checkup camp for the students and staffs of the college. 7. To arrange Legal advice camp for ex-student, present student and staffs. 8. To help the poor and meritorious students with financial support. The Alumni Association has contributed to the growth and development of the institution, students as well as alumni: 1. Contributed Rs. 6,32,000/- in the construction of Auditorium and students aid fund. 2. Contributes books to the college library 3. Beautification of the college in phase wise manner. 4. Health check up and legal advice to our present and former students. 5. Published a book on our Ex-Principal Sushila Mondal 'Sushila Monal - Ekti Barnamoy Jibon' 6. Contributed to the Chief Minister Relief Fund, Kerala for the devastating flood

5.4.2 – No. of registered Alumni:

112

5.4.3 – Alumni contribution during the year (in Rupees) :

590300

5.4.4 – Meetings/activities organized by Alumni Association :

1. Cultural Evening of Bengali folk songs on 15.09.18 2. Alumni meet on 13.01.19 3.. Annual General Meeting on 30.05.19 4. Birth Centenary Celebration of Dr. Sushila Mandal along with memorial lecture on 13.07.19 5. Contribution to Student Aid Fund of Rs 5000/- 6. Campus Plantation Drive-18.08.19

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

No Data Entered/Not Applicable !!!

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. The college affiliated to Vidyasagar University, West Bengal conducts admission of students as per rules and regulations of the West Bengal higher Education Department. 2. Cut offs are decided after the meeting of the Admission Committee which comprise of all HODs, officials and the Principal. 3. Reservation policies for OBC-A/OBC-B//SC/ST and PWD are strictly followed. 4. A time period is given to applying candidates to address any admission related grievances. 5. An Anti-Ragging Committee is constituted every year and their names and contact details are published in the admission prospectus of the college. 6. Hostel facilities for 500 girl students are also provided

	and the list of selected candidates is published in the college website during admission.
Industry Interaction / Collaboration	1. The Career Advancement Centre of the college conducted various camous placement initiative with different companies and organizations. 2. The names of such enterprises are, TCS, Cognizant, Infosys, Concentrix etc.
Human Resource Management	1. Participation of Faculty in Conferences, Seminars and Workshops 2. Skill enhancement certificate courses for students. 3. Hands on training workshops organised. 4. Outreach programmes by various departments under Swachhta Abhiyan and Unnat Bharat Abhiyan to nearby villages.
Library, ICT and Physical Infrastructure / Instrumentation	1. The Library, ICT Infrastructure was upgraded considerably by the grant received from the first instalment of the CPE Phase-II funds. 2. KOHA software was installed in Library. 3. Multimedia Laboratory was set up. 4. Various classes of the college were ICT enabled by installation of LCD projectors and whiteboards.
Research and Development	1. Two research Centres have been approved by Vidyasagar University in the college. 2. One is in Natural Sciences and the other is in Humanities and Social Sciences. 3. A total of 48 research scholars have been selected for PhD after thorough written test [RET] and interview to carry out PhD under the guidance of Faculties of the college in various departments. 4. Several departments of the College organise seminars, special lectures, hands on training sessions and conferences in order to expose students as well as faculties to recent advances in research.
Examination and Evaluation	1. The college conducted its fourth end semester examinations in Science Departments and Second end Semester Examinations for Arts departments through the Vidyasagar University. 2. However, the second and third end semester examinations in Science Departments and first end Semester Examinations for Arts departments were conducted under autonomous system by the college itself. 3. The Controller of Examinations section has been constituted separately within the college premises. 4. The Controller of

Examinations conducts regular Board of Studies meetings and they tend to publish the result within one month of the conduction of examinations. 5. The pass-fail criteria are approved by the Academic council of the college. 6. Duty chart of invigilation duty is arranged and distributed from beforehand to ensure presence of faculty during exams. 7. Continuous Evaluations and assessments were undertaken through class tests, assignment problems, seminars and Projects.

Teaching and Learning

The following quality improvement strategies are adopted in Teaching and learning: 1. Several departments conduct special talks, workshops, seminars and conferences regularly. 2. Departmental faculties are inspired to participate in faculty development programmes, , orientation programmes, refresher programmes, winter or summer schools. 3. Faculties regularly participate in seminars and conferences and present papers as well as exchange knowledge regarding current research in their respective fields. 4. 3rd Year UG and 2nd year PG Students undertake innovative projects under the guidance of faculties. 5. Skill enhancing 6-month short-term Courses are conducted by the Career Advancement Centre of the college. 6. The Career Advancement Centre organises online and offline campus placement drives with various academic and industrial organisations for employment opportunities of pass out students.

Curriculum Development

Raja N. L. Khan Women's College [Autonomous] affiliated to the Vidyasagar University follows the UG CBCS syllabi prescribed by the UGC yet it participates in curriculum development in the following ways: 1. Faculty are part of the BOS which suggests the formation of Syllabus Committee having external renowned experts of the subject concerned. 2. The syllabus committee for various Departments are formed and a meeting is convened. 3. Faculties are engaged with the University in revision of syllabus through University Department General Body Meetings. 4. Faculties give the University Departments feedback on the curriculum as and when asked.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	1. Payment done through PFMS 2. Finance Committee and purchase committee held meetings regularly 3. Rate-cards for various suppliers are sought for consumables and chemicals. 4. Vendors selected on the basis of comparative rates and circulated to all departments. 5. Regular audits of the college are carried out in the college.
Planning and Development	1. All the purchases are either through e-tenders or through advertisements in the college website and newspapers based on comparative assessment. 2. AIMES CLOUD is a web based ERP application to manage all aspects of Student, Staff and Management.
Administration	1. AIMES Cloud is hosted in cloud server thus allowing to access information at any point of time using any internet enabled devices. 2. The cloud application allows linking any payment gateway or bank to manage any kind of financial transaction from the student/Staff end for their respective payment. 3. The cloud application can be integrated with the SMS and E-mail server for sending various kinds of SMS and E-mail alerts. 4. It also introduces a complete ERP solution integrating all the department of the institute with a modular approach.
Student Admission and Support	1. Admission of students done as per rules and regulations of the West Bengal higher Education Department through online mode.. 2. Cut offs are decided after the meeting of the Admission Committee which comprise of all HODs, officials and the Principal. 3. Reservation policies for OBC-A/OBC-B//SC/ST and PWD are strictly followed. 4. A time period is given to applying candidates to address any admission related grievances. 5. Merit lists are uploaded in the website and SMS alerts are sent to successful candidates.
Examination	1. Examination dates are circulated in college website. 2. Notices for paying fees are given in website. 3. Marksheets can be downloaded from the website using student ID and login details

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Geography	1	28/05/2018	16/06/2018	21
Winter School on Algorithms, Optimization and learning [ACCEP-2019]	1	01/01/2019	04/01/2019	04
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	0	8	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	10

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts both internal and external financial audits regularly by competent authorities within the financial year. e.,g. from 1st April, 2018-31st march, 2019.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. Kusum Biswas	500000	Setting up of Research laboratory in the Department of Botany
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Monitoring and analysis of parent feedback and action taken accordingly. 2. Parent teacher meet is organized annually. 3. Parent committee is formed every year and feedback of parents is discussed in academic committee and IQAC. 4. Suggestions emerging from the meet and parent feedback sheet were summarised in IQAC. These were analysed and necessary steps were taken

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	ICC formation initiative, Academic audit proforma preparation,	21/02/2019	21/02/2019	21/02/2019	12
2018	Awareness of newly	24/08/2018	24/08/2018	24/08/2018	51

introduced
CBCS
syllabus

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NSS Programme for Save the Girl Child	22/09/2018	22/09/2018	370	20
Celebration of Women's Day	08/03/2018	08/03/2018	202	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Installation of Solar lamps. 15 of power requirement is met by the Solar panels. Installation of LED lamps. Plantation of trees in the college campus and adjoining localities, villages.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	3245
Ramp/Rails	Yes	3245
Rest Rooms	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

No file uploaded.

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Installation of Solar lamps. 15 of power requirement is met by the Solar panels. Installation of LED lamps. Plantation of trees in the college campus and adjoining localities, villages. Outreach programmes on maintaining ecological diversity and environmental issues

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Solar Power Generation 2. Installation of solar lights 3. Replacement of fluorescent lights with LED bulbs 4. Organic farming 5. Water harvesting 6. An Animal Care unit 7. Functioning of Eco club and plantation programmes

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://rnlkwc.ac.in/index.php?option=com_content&view=article&id=321&Itemid=0

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Raja Narendra Lal Khan Womens College, in spite of being situated in rural surroundings at Phulpahari Mouza on the outskirts of Midnapore Town has all the modern facilities and equipment required in higher education today. Our dynamic website provides comprehensive information regarding all academic and infrastructural facilities available within the college campus - smart classrooms equipped with modern teaching-aids in each Department modernised laboratories in all science departments language laboratory Mentorship Wi-Fi facilities inside the campus hostels for the resident students within the College premises extensive playgrounds fully furnished gymnasium and spacious auditorium well-stocked library entire campus under CCTV surveillance biometric attendance free health checkup medical facility cheap canteen and bus service. The college has a very active Career Advancement Centre which offers a number of value added certificate course with nominal fees and arranges regular campus interviews attended by renowned companies. Our college has been selected by NSDC for imparting training in Office Management Accounting. With the help and support of the West Bengal Tribal Corporation, Govt. of West Bengal, we have initiated 2 free certificate course - for our tribal students.

Provide the weblink of the institution

<http://rnlkwc.ac.in/>

8.Future Plans of Actions for Next Academic Year

1. Infrastructural Development: Construction of new laboratories and modernisation of classrooms. 2. New programmes: Initiation of Post Graduate Course in Microbiology 3. Out-reach and Extension Activity: Organisation of societal outreach programmes and encouragement in sports, NCC and NSS activities. 4. Perform green audit of the college 5. Summer and Winter projects for UG and PG students 6. Classes for Advanced and slow Learners 7. Introduction of new certificate courses, 8. Organization of campus interviewed by renowned companies. 9. Adoption of measures for fund generation