YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution — RAJA NARENDRALAL KHAN WOMEN'S COLLEGE [Autonomous]

- Name of the Head of the institution — Dr. Jayasree Laha
- Designation — Principal
- Does the institution function from its own campus? — Yes
- Phone No. of the Principal — 9434029182
- Alternate phone No. — 9064820067
- Mobile No. (Principal) — 9434029182
- Registered e-mail ID (Principal) — rnlkcollege@gmail.com
- Address — Gope Palace Vidyasagar University
- City/Town — Midnapore
- State/UT — West Bengal
- Pin Code — 721102

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) — 11/10/2018
- Type of Institution — Women
- Location — Rural

- Financial Status — **Self-financing**

- Name of the IQAC Co-ordinator/Director — **Dr. Rashmi Mukherjee**
- Phone No. — **9064820067**
- Mobile No: — **9732535029**
- IQAC e-mail ID — **iqac@rnlkwc.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year) — https://rnlkwc.ac.in/pdf/aqar/AQAR-19-20.pdf

4.Was the Academic Calendar prepared for that year? — **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: — https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=55&Itemid=0

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.10	2011	26/03/2011	26/03/2016
Cycle 3	A	3.16	2016	04/11/2016	31/12/2023

6.Date of Establishment of IQAC — **03/03/2005**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Raja N. L. Khan Women's College (Autonomous)	DST FIST I	DST	01/11/2010	8500000
Raja N. L. Khan Women's College (Autonomous)	Grant for Women's Hostel - Phase I	UGC	10/08/2011	8500000
Raja N. L. Khan Women's College (Autonomous)	Grant for Women's Hostel - Phase II	UGC	31/10/2011	2125000
Raja N. L. Khan Women's College (Autonomous)	CPE-II nd Phase 1st Installment	UGC	31/03/2018	9272000
Raja N. L. Khan Women's College (Autonomous)	Seminar Grant	UGC	31/03/2018	30000
Raja N. L. Khan Women's College (Autonomous)	DST FIST II	DST	29/08/2018	6400000
Raja N. L. Khan Women's College (Autonomous)	MRP Grant	UGC	20/06/2019	90000
Raja N. L. Khan Women's College (Autonomous)	Autonomous Grant	UGC	29/08/2019	3960000
Raja N. L. Khan Women's College (Autonomous)	DBT-Boost	DBT	18/12/2019	2500000

Raja N. L. Khan Women's College (Autonomous)	SC/ST/OBC District Magistrate Grant	WBDM	13/08/2020	433139
Raja N. L. Khan Women's College (Autonomous)	MRP Grant 1st Installment	ICHR, New Delhi	30/12/2020	59375
Raja N. L. Khan Women's College (Autonomous)	MRP Grant 2nd Installment	ICHR, New Delhi	26/02/2021	59375
Raja N. L. Khan Women's College (Autonomous)	MRP (Major)	WBDST	24/03/2021	264400
Raja N. L. Khan Women's College (Autonomous)	MRP (Minor)	WB Biodiversity Board	31/03/2021	100000
Raja N. L. Khan Women's College (Autonomous)	MRP (Minor)	DST	31/03/2021	270000
Raja N. L. Khan Women's College (Autonomous)	MRP	WB Biodiversity Board	05/08/2021	980400
Raja N. L. Khan Women's College (Autonomous)	CPE-II nd Phase 2nd Installment	UGC	22/03/2022	2928000
Raja N. L. Khan Women's College (Autonomous)	PG Curie	DST	30/03/2022	4343928

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI View File

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report — No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Development of online Teaching and Learning facilities: IQAC took the initiative to bring about new changes and modifications in the teaching learning strategies due to the pandemic situation. As a result there was purchase of LMS modules, several training sessions for faculties and students were carried out to make the online teaching and learning process very easy and user friendly. It included Microsoft Teams, Zoom and Google Class room. G-suite for education has been implemented by the Institute during the year 2020-2021. The mail service of G-suite is used by all members of the Institute as their official email-ID. Also various departments, CAC, IQAC, Balaka Alumni Associations were also provided with respective college webmail IDs. Google meet service is used for conducting official meetings and online class room training for students.

Augmenting of sustainable activities: IQAC promoted Green Initiatives by actively working in the Swachhta Action Plan 20-21 and the college was recognised as a SAP institute and it won the One District One Green Champion Award by MGNCRE under Swachhta Action Plan. Van-Mahotsav was practiced even during the pandemic period both inside and beyond the College Campus. The college also participated in Unnat Bharat Abhiyaan worked hand in hand with governemnt agencies during the Covid-19 awareness programme under the aegis of Swacch Bharat Abhiyaan.

Mentorship Program: Due to the Covid-19 situation, need for monitoring the students were felt wrt to education, psychosocial

behaviour as well as financial assistance. A Mentorship Committee was formed with Dr. Partha Pratim Roy and Dr. Rashmi Mukherjee as Coordinators. Representative from each of the UG and PG Departments were included in the committee. All the faculties of individual departments were appointed as mentors for students of all the semesters. Problems related to finance, psychological and professional life were listened to and solved.

Promoting Collaboration: All the Departmental Heads and Incharges were requested to formulate MoU with different HEIs and also establish collaborative linkages with distinguished faculties of other institutes. MoU was signed with Qmansys Infosolutions wrt collaboration on Emergent technologies. Faculty linkages were accomplished both for teaching and research purposes.

Promotion of Research: All the Departmental Heads and Incharges were requested to formulate MoU with different HEIs and also establish collaborative linkages with distinguished faculties of other institutes. MoU was signed with Qmansys Infosolutions wrt collaboration on Emergent technologies. Faculty linkages were accomplished both for teaching and research purposes. Seminar and Conference: 11 state and national level seminars were organised.

Infrastructural Development: Modernization of classrooms; Construction of classrooms for B.Voc. [Multi Skilled Health Worker];Construction of additional classrooms for BMLT; Renovation of staff quarter's and converting them to five Staff hostels due to very high demand. Five faculties were accomodated.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Strengthening of digitization Initiatives and innovative methods to improve learning outcomes as well as effective curriculum delivery during pandemic time.	A number of online training sessions were provided to faculties and students to make the online teaching and learning process easy and user friendly. It included Microsoft Teams, Zoom and Google Class room. It was decided by the college to purchase quality Microsoft Teams module on regular basis. A Website committee was formed which undertook several meetings to decide on the website functionality, aesthetics and

	different tabs. Quotations were sought from different website developers. The College website was renovated with the help of the selected website developer. G-suite for education has been implemented by the Institute during the year 2020-2021. The mail service of G-suite is used by all members of the Institute as their official email-ID. Also various departments, CAC, IQAC, Balaka Alumni Associations were also provided with respective college webmail IDs. Google meet service is used for conducting official meetings and online class room training for students. In order to affect e-governance regarding the payment modalities in the Career Advancement Centre and Balaka Alumni Association tie-ups were done with RazorPay and BillDesk Payment Gateway to launch online payment portal of the Career Advancement Centre and Balaka Alumni Association. There was use of Virtual Platform for Academic and co-curricular seminars, and online webinars on academic topics were conducted by all departments of the College. Collaborative programmes were held online. In Various government schemes and commemorative days like national Yoga Day, world Environment Day, National Youth Day were organized through online quizzes, competitions and talks.
Greater student participation and involvement in different outreach activities to bring about decentralization of	Students belonging to the Department of Geography, NSS, NCC and Education regularly take part in the various outreach

responsibilities.	programmes conducted by the College. Student representatives and volunteer team from nearly all the departments worked extensively in the COVID awareness programme by making videos and imparting the SOPs to their neighborhood people.
To increase extension activities by linking and involving rural India.	NSS activities regarding social outreach were carried out regularly to the nearby villages. Encouraged by the idea of transformational alteration in rural progress rate, the college is a participant in the MHRD project of Unnat Bharat Abhiyan (UBA) and has adopted the five villages of Bagdubi, Murakata, Kankabati, Nepura, Lohatikri in March, 2021
Establishing sanitization and hygiene facilities owing to the pandemic within the college premises and beyond.	A total of 20 sanitation machines at different places of our college campus including six hostel buildings. The College also provided sufficient supply of sanitizers to its various stakeholders. Two thermal guns were given to the security personal in college gate to regularly check the body temperature of individuals entering the college campus. Worked hand in hand with the agencies of both Central and State Government to provide face masks, hand sanitizers, food to the various surrounding villages. The college also successfully conducted the NEET exam by maintain all SOPs.
Regular meeting of IQAC members	Both online and offline meetings were held with the members of IQAC suggesting and discussing the various academic year

	measures to be adopted for promoting academic and administrative reforms. Meetings were also held with faculties and heads of the Departments Incharges to seek their feedback.
Promotion of the holistic developments of emotional and mental health of all stakeholders during the trying times of pandemic.	IQAC in collaboration with other departments organized and conducted several webinars to raise awareness among all stakeholders all throughout the year. Some are as follows: • National Webinar Series on " Mental Health: Know Yourself To Deal With Your Anxieties In A Better Way" • National Webinar on "The Role Of Indian Classical Music for The Mental Health Of The Human Beings" • Workshop on " Psychosocial Support for Covid Pandemic Condition" • National Webinar on "SEBI-Investor Awareness eprogramme"
To make certain the smooth and efficient conduct of all conventional college activities and events.	The college successfully organized Independence Day celebrations, Republic day, National Youth Day, world Yoga Day, College Foundation day, Induction Programme etc through online/offline/hybrid mode and competitions. It facilitated to infuse calmness and normalcy amongst all stakeholders [students, teachers, non-teaching staff etc.] as they were actively engaged in the various activities.
To strengthen the management proficiency of the college	An Academic Sub-Committee was constituted to carry out audit of the classes carried out during the time period of COVID-19 via online. Financial audits were also carried out.

To augment the research environment of the college	All the Departmental Heads and Incharges were requested to formulate MoU with different HEIs and also establish collaborative linkages with distinguished faculties of other institutes. MoU was signed with Qmansys Infosolutions wrt collaboration on Emergent technologies. Faculty linkages were accomplished both for teaching and research,
Participation in National Ranking Schemes	A meeting in the hybrid mode was held at the college premises for all stakeholders by IQAC on 25.11.2020 for sensitizing faculties to the process of data keeping for National Institutional Ranking Framework (NIRF). Honourbale speaker Swami Shastajnananda, Secretary, Ramkrishna Mission Saradapith, Kolkata joined the meeting in the online mode. The college has participated in NIRF (National Institutional Ranking Framework), Ministry of Education, Government of India and was placed amongst the top 150 colleges in India.
Feedback from stakeholders to improve teaching learning outcomes	Regular feedback is taken from all the stakeholders, namely, Students, Parents, Faculty and Alumni which is then analyzed; and suggestions are incorporated to improve upon existing facilities

13.Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	17/05/2022

14.Was the institutional data submitted to AISHE ? Yes

- Year

Part A	
Data of the Institution	
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• Type of Institution	**Women**
• Location	**Rural**
• Financial Status	**Self-financing**
• Name of the IQAC Co-ordinator/Director	**Dr. Rashmi Mukherjee**

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Feedback from stakeholders to improve teaching learning outcomes	Regular feedback is taken from all the stakeholders, namely, Students, Parents, Faculty and Alumni which is then analyzed; and suggestions are incorporated to improve upon existing facilities

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	17/05/2022

14.Was the institutional data submitted to AISHE ? Yes

- Year

Year	Date of Submission
2020-21	29/03/2022

15.Multidisciplinary / interdisciplinary

As suggested by NEP, Raja Narendralal Khan Women's College [Autonomous] adheres to an interdisciplinary and multidisciplinary approach in all of its endeavors. The college is affiliated to Vidyasagar University where in syllabus of all programmes have been revised/redesigned in a phased manner to incorporate Multidisciplinary/Interdisciplinary courses as electives and are being proposed to students. Inter-disciplinary curricula, which allow students to choose from a variety of programs offered by the college, have been proposed in order to provide students with holistic academic growth. The institute uses a Choice Based Credit System (CBCS) for all of its courses. Some of them also include topics like professional ethics, environmental studies, gender equality, socially relevant projects, and others that are based on values and the environment. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments and are also encouraged to participate in MOOC through SWAYAM. One might say that the college is proactively pursuing execution of the ideas given in the NEP Rules and guarantees variety for all educational plan and teaching method technological advancements in educating and picking up, empowering sensible direction and development, decisive reasoning and imagination. Additionally, the college's IQAC organizes faculty education programs on the fundamental principles of NAAC, NIRF, and NEP. The college intends to offer vocational and short-term value-added courses in light of the challenges students face. The point is to make the students prepared, so they don't have to depend on Government jobs only,

however rather clear a way towards independent work. The College is attempting to identify the program learning outcomes, as well as the course and unit learning outcomes, that define the specific knowledge, skills, attitudes, and values that the learner will acquire and will ensure that each program achieves its goal as it prepares for a greater number of multidisciplinary subjects. In this regard, the College has also pioneered a number of initiatives, such as the establishment of two Research Centres—one in the Humanities and Social Sciences and one in the Natural and Applied Sciences—where interdisciplinary and multidisciplinary research is conducted alongside collaborative programs with other HEIs. Additionally, the college organizes an annual academic and cultural fest for both undergraduate and post-graduate students across various disciplines on unambiguous subjects consistently. The college also encourage collaborations across different departments while conducting seminars, conferences and workshops. Additionally, the College publishes a wide range of works, including the International Research Journal of Basic and Applied Science (ISSN 2455-6718) and "Anudhyan: An International Journal of Social Science" (ISSN 2455-6319) and an Annual Magazine, "Sanhita"; furthermore, various magazines and pamphlets by various departments.

16.Academic bank of credits (ABC):

Raja Narendralal Khan Ladies' School [Autonomous] affiliated with Vidyasagar University, will comply to the conventions and guidelines of Academic Bank Credit. The college is registered in the National Academic Depository, a government initiative to provide an online repository for all academic awards under the Digital India Programme. The NAD ID has been issued to the graduating semester students in the academic session of 2020-2021. The college is currently uploading student mark sheets and degree certificates via the nad.digitallocker.gov.in platform. The National Academic Bank of Credits (ABC) portal has now been integrated into the NAD portal https://nad.digitallocker.gov.in platform and is currently live from academic year 2021 onwards. All of the college's programs use a choice-based credit system (CBCS), and the Academic Council is currently working on a resolution about the ABC. As soon as the resolution is approved by higher academic bodies, it will formally register in the ABC portal. For this purpose, the college is in the process of creating centralised database of the college students and has stablished 100% e-administration in the students' admission and examination modalities. e-administration in the understudies' confirmation and assessment modalities. The

college has procured specific software modules for this purpose. Through this database, where in the academic credits earned by the student from various courses will be digitally stored so that the credit earned by student previously could be forwarded when the student enters the program again. A proper technical support system will be developed for ABC monitoring. The academic methodology of the college is student driven where the resources' instructive methodologies are constructive, request based, intelligent, cooperative and integrative. Summative and Developmental appraisals and tasks are utilized to assess the students learning result.

17.Skill development:

Our college agrees with the National Education Policy's vision to provide high-quality education to help our nation's human resources become global citizens. According to UGC CBCS rules, the college offers Skill Enhancement Courses (SEC) in each subject. The Career Advancement Centre of the College also offers a wide range of short-term, non-credit, value-added courses to improve employability. The college puts on a lot of seminars, workshops, and talks by industry experts and scholars to help its stakeholders improve their knowledge and capacity. The College has an active Placement Cell “Career Advancement Centre” for giving vocation direction and open positions. The college has business fair consistently and assortment of mindfulness drives for students to be familiar with the government and private sector jobs. Mentoring students is also one of the practices of the college, to enable students to explore future employment pathways after graduation, and help them get the most of their studies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College adopts the Indian Knowledge System to enrich its existing curriculum and is committed towards promoting multilingualism and integration of traditional and modern knowledge systems. The College follows a bilingual model of teaching and our faculty is fluent in both Bengali and English. Among all the programmes offered by the college, the BA Programme offers a broad spectrum of subject combinations with Indian languages. In addition, we offer three modern Indian languages—Hindi, Sanskrit, and Bengali—as discipline courses to BA program participants to promote Indian languages. For postgraduate studies, Sanskrit and Bengali are also available. The Department of Sanskrit has held numerous webinars, workshops,

and conferences to emphasize Sanskrit's significance, which has been a defining aspect of our efforts. Another notable inclusion in the LOCF curriculum is the elective course offered by the Department of Botany titled ‘Ethnobotany’ which provides students an opportunity to understand the usefulness of the natural products, and their efficient use by local communities, food and medicine, and their conservation practices. In order to impart and promote the values of syncretism and cultural diversity, the College celebrates and commemorates all days of national, cultural and social importance. Effective pupil engagement has also been achieved by regular documentary and film screening by various departments on relevant issues. Our College is a Participating Institute (PI) in the Unnat Bharat Abhiyan (UBA) programme of the Government of India wherein it has adopted five villages; namely Bagdubi Murakata Kankabati Nepura and Lohatikri with the aim to contribute towards rural development. Moreover, the NSS of the college has adopted the four villages Nichu Gope, Taldanga, Muradanga and Delua and is constantly performing health-check up, sanitation drives, blood donation camps, plantation drives etc. It is standard procedure at the college that all NSS activities in the adopted villages must be carried out in the local Bengali language in order to promote and integrate the local language, art, and culture. The college has also installed indigenously built water filter system for drinking purposes in the primary schools of Muradanga, Murakata and Nepura.

In the various cultural programs organized at Vidysagar University level our students are actively participating in various cultural events and received prizes. Especially our college Annual Magazine, “Sanhita”; published wherein features are published in four languages namely English, Bengali, Hindi, and Sanskrit. As most of our students are from rural areas of “Jungle Mahal” region they can share their thoughts in any language.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College believes in Outcome Based Education (OBE) to augment the excellence of teaching-learning and instill professionalism in our students. It obeys to the Learning Outcomes – based Curriculum Framework (LOCF) system. In fact, our faculty members have been dynamically engaged in the framing of the LOCF curriculum and have provided valuable inputs towards the same. Further, to realize the objectives of NEP, additionally, the faculty has actively participated in the conceptualization, reorganization, and improvement of Undergraduate Curriculum

Framework (UGCF) and adopts multidisciplinary pedagogy through their respective Board of Studies [BOS].

The college is already employing learning process like lectures, seminars, tutorials/workshop/practical and project-based learning field work, technology enabled learning internship and apprenticeship and research work is wherever possible. All the programmes are offered as outcomes-based education (OBE) which are designed keeping in mind the regional and global necessities. Course outcome of every subject is well defined in the curriculum and it is uploaded in the website. The Institute has implemented outcome-based education
with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes from 2019-20 onwards. All courses are designed with outcomes centred on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Apart from the domain-specific skills, learning outcomes at all levels guarantee social responsiveness and ethics, as well as entrepreneurial skills so that student contribute proactively to economic, environmental and social well-being of the nation. The Course Objectives (COs) are also aligned to the PO-PSO philosophy. The College also makes an effort to recognize that the quest of knowledge is a life-long activity and to attain positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcome of the students.

20.Distance education/online education:

During the pandemic, Raja Narendralal Khan Women's College [Autonomous] impeccably implemented online pedagogy amidst new changing circumstances by using various forms of education new technologies. During the pandemic, faculty and students were able to connect effectively and organize online classes, lectures, meetings, webinars, and other events through the use of online platforms like Zoom, Google Meet, and Microsoft Teams, among others. The college is now equipped, especially during COVID-19 pandemic situations and teaching learning process through diverse online modes likewise App, Google Class rooms, WhatsApp etc. The whole college campus is Wi-Fi enabled with LCD Projectors installed in most of the classrooms and hence no difficulty /hurdle in online education. Post-pandemic, the online learning experience has been adopted by the faculty and students to full

advantage of flexible blended mode of teaching learning. From 2020 onwards departments are exclusively using Microsoft Teams and Google Classroom for sharing learning contents with students for most of the subjects / courses. The faculty members also prepared themselves by getting trained for using various MOOCs and other online platform for online teaching learning through FDP, STTP and workshops during lockdown period. During Covid -19 pandemic various programs, meetings, seminars for students/faculties/research schollars were also organized by the college via online platform conducting conferences and meetings. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, Microsoft Teams using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	42

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 Total number of students during the year:	3506

File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	1297

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	3506

Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 Number of courses in all programmes during the year:	**178**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	**154**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**158**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**869**
4.2 Total number of Classrooms and Seminar halls	**159**
4.3 Total number of computers on campus for academic purposes	**310**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**452.597532**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Relevance to Local and Regional Needs:

- **Programs in Music, Bengali, Rabindra Sangeet and Hindustani Vocal Music focus on local expertise.**
- **Certificate courses with focus on local employability, entrepreneurship and skill development.**
- **Courses are in sync with social issues such as cleanliness, health, etc and provide solutions to local and regional problems.**
- **Uplifting the society through college units such as NSS,UBA,SBA, Utkarsh Bangla**

Contribution to National Development

- **Imparting value-based quality education with special emphasis on the women section.**
- **Offers compulsory courses on Philosophy, Sanskrit, History, Bengali and Music to develop spirit and pride in national ethos.**
- **Emphasis on inter and multi-disciplinary research in priority areas of national needs.**
- **Need based training to students through entrepreneurship development cell and placement cell.**
- **Curricula developed to integrate the national missions such as Digital India (Education through ICT), Make in India, Green India, SBA, UBA, etc., in mainstream education.**

Fostering Global Competencies

- **Attracting and accepting international students for study in India programme, under Ministry of HR, Govt. of India.**

Curriculum Review and Updation

- **Faculty members are part of Board of Studies and forms the Syllabus Committees**
- **Faculties are engaged with the University in revision of syllabus.**
- **Suggestions from the faculties were forwarded to the University for curriculum restructuring**

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=320&Itemid=0

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

02

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	**No File Uploaded**
Details of syllabus revision during the year	View File
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

03

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

40

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Moral Values, Human Values & Professional Ethics

- **UG courses likeHuman Rights, History, Philosophy, Political Science and B. Voc. in Multi Skilled Health Worker imparts ethics and values in their personal, social and professional life.**

- **Online certificate courses provides a free environment for inculcating values and ethical competence.**

- **Upliftment of weaker sections of the society through the program “We Care”.**

Gender Equity

- **Grievance Redressal Cell provides counselling, promote gender equity and deals with safety and security issues of women in the college.**

- **Promotes women empowerment through activities like programs on Legal Awareness, Women Security and Rights, and Girl Child.**

Environment Awareness

- **The Environmental Studies Program provide students a hands-on learning about Environmental issues in our society.**

- **The“Foundation Course in Tourism” was offered to studentsfor their economic, socio-cultural and environmental impact.**

- **International E-conference on Environment and Sustainability, National level quiz competition to celebrate World Environment Day, and National Seminar on “Ecology, Biodiversity and Health, Application Strategy”**

- **Swacchta Action Plan initiatives such as Sanitation and Hygiene, Waste Management, Water Management, Energy Management, Greenery.**

- **Observance of Swachhata Pakhwada and Swachh Bharat Summer Internship by NSS units.**

- **Green-Audit Sub-Committee.**

- **Celebrates the day of National importance as Earth day and**

Environment day etc.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

11

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

314

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

391

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=399&Itemid=0
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=399&Itemid=0#
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1405

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as

per the reservation policy during the year (exclusive of supernumerary seats)

556

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Assessment method: All students have to attend a compulsory Orientation Programme on admission. The wide range of continuous assessment components that include Assignments, Seminars and Group Discussions, Quizzes, Tests, Projects, Internships, Viva-voce examinations and attendance, enable effective assessment of learning levels of students. The teacher-student interactions and reports of Class Committees also help in identification of different levels of learners. Faculty members and various Committees regularly review the academic progress and counsel students to improve their performance to ensure their academic growth.

For slow learners: Faculty mentors identify weak & slow learners who are provided remedial classes. Online remedial classes were arranged due to COVID 19. Remedial classes are also earmarked in the college main routine.

For advanced learners: Students are encouraged to carry out summer and winter projects. They are encouraged to make research contributions in their major project and publish their results in the two peer-viewed college journals. Financial support is provided to students for participation in National and International Conferences. Students were awarded scholarships. Career Counseling Services offered career counselling programs where they are guided to select different courses for higher studies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=423&Itemid=0

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2021	3506	154

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential Learning: Each department conducts add-on programs to support students in their experiential learning to enhance their creativity and cognitive levels. This takes place during Laboratory Sessions, Summer/Winter Internship, add-on Courses on latest technologies with NPTEL, ICT-IITK, SAP, Coursera etc., project development on village , guest lecture by eminent experts from industry and academics, and certification courses by the experts from industry and reputed colleges.

Participatory Learning: In this type of learning, students participate in various activities such as seminar, group discussion, poster presentation, projects, and the skill based add on courses. Students are encouraged to participate in activities where they can use their specialized technical or management skills, such as Annual Festival, Quizzes, Seminar Presentation, and publishing of papers in conferences and journals. The activities and camp of NSS, NCC, college social responsibility through Village Adoption, Tree plantation, Swatchh Bharat and Health awareness camp to help the students to develop team spirit for social and community welfare.

Problem-solving methods: Departments encourage students to acquire and develop problem-solving skills.

- **Summer training with project development**
- **Regular assignments based on problems**
- **Discussions and case analysis**
- **Class presentations**
- **Research activities are conducted in each Department under the guidance of senior faculty where the students of different semesters get knowledge about emerging areas and help them to promote in Research aptitude.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college uses various ICT enabled tools to enhance the quality of teaching-learning like:

- **Online classes, post course related information (learning material, quizzes , lab submissions and evaluations, assignments, etc.), workshops and seminars are conducted through Microsoft Teams, G-Suite, AIMES LMS, Zoom, Google Meet etc.**
- **Projectors are available in different classrooms/labs**
- **Printers are installed at Labs, HOD Cabins and all prominent places.**
- **Desktop and Laptop are arranged at Computer Lab and Faculty cabins**
- **Photocopier machines, multifunction printers and scanners**

are available.

- Auditorium and Seminar Rooms are equipped with all digital facilities.
- Campus is enabled with high speed wifi connection.
- Smart Boards are installed in the campus.
- Digital Library resources (INFLIBNET, ebooks, ejournals etc)
- The PPT is enabled with animations and simulations to improve the effectiveness of the teaching- learning process.
- The online learning environments are designed to train students in open problem-solving activity.
- Media lab facility is used to create video lectures and upload in appropriate platforms for students to use as extra learning resources.
- Lab manuals/study materials are mailed to students well in advance the experiment is performed.
- Teacher uses various online tools like, whiteboard in Microsoft teams, Jamboard in Google meet to teach mathematical subjects

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=226&Itemid=0
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

154

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar: The college adheres to academic calendar provided by the Vidyasagar University for conduction of continuous internal evaluation system. The University prescribes the academic schedule for every semester that should be followed by the affiliated colleges. The academic calendar includes the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of term end examination. Tentative dates of practical exams andviva-voce and theory examinations are also given in the academic calendar. The time table is prepared and implemented accordingly.

Teaching Plans: The teachers prepare teaching plans according to the academic calendar and guidelines of the University. The concerned faculty members prepare a teaching plan for their respective subjects of 30 hours. These 30 hours are distributed among class room teaching, case studies, role play, workshops and lab sessions as per the subject requirements. These plans are made in advance and serve as guides for conducting sessions.

The principal checks the progress of each course and ensures timely and effective completion of course with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

154

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

48

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1328

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

2 months

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination Marks Entry Module

1. Form Fill up of regular and supple or a semester confirms the subject list of a candidate for examination.

2. Form fill up payment allows for download of admit card by student with examination roll no.

3. Controller Section generates unique system generated Code/barcode for every student identifying her subject and paper for examination.

4. For offline exam barcode sticker/ code must be attached in two parts in answer script Part (a) Barcode/ unique code and student Id, Rollno, Name, Subject Paper which must be tear off before sending for checking Part (b) Answer script with Barcode/ unique no and with subject & paper For online exam scanned copy of answer script are available against barcode/unique code.

5. Answer script with award slip is send for checking

6. Marks being entered in the system against barcode/unique code attached with answer script.

7. Tabulation sheet is generated against various data logic being set for marks

8. Tabulation is confirmed for marks publishing / marksheet print

9. Tabulation sheet reconfirmed by Principal/ Controller/Deputy controller for data publishing

10. Student login to view marks details.

- **Examination procedures : Online mode**

- **Processes/Procedures integrating IT : Using software via Agency**
- **Continuous Internal Assessment System : Online and another hard copy via Microsoft Teams Application, Gmail and Whats App Group**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://aimes.rnlkwc.ac.in/StudentPortal/Login.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Program Outcomes (POs) and Course Outcomes (COs) are framed by the department offering the concerned program after consultation with all faculty and the stakeholders. After attainment of consensus, the same are widely propagated and publicized through various means such as:

- Prospectus
- Website
- Student Induction Programs
- Curriculum /regulations books
- Department Notice Boards
- Laboratories
- Meetings/ Interactions with employers
- Parent meet
- Faculty meetings
- Alumni meetings
- Professional Body meetings
- Library
- Personal counselling

The faculty members, class teachers, mentors, course coordinators, program coordinators also inform the students and create awareness and emphasize the need to attain the outcomes. All internal examination results are communicated to students through concerned teachers and departmental heads and eventually at the end of the academic year, through their Mark Sheet. The Vidyasagar University uploads the results of the university exams on its website, students are given access to their results. Besides, the formal college result sheet is issued by the University, signed by the Principal and is prominently displayed on the college notice-board for the benefit of students. Once the mark sheets and certificates are received from the University, the same are distributed to students. Results are also uploaded on the college website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=51&Itemid=0

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

- The college uses different methods to measure the attainment of POs, PSOs and COs.
- College complies with the examination and evaluation guidelines prescribed by Vidyasagar University.
- Continuous internal evaluation is done following different methods like tests, quizzes, assignments, seminars, presentations and projects.
- The college conducts its fourth end semester examinations for science departments and second end semester examinations for arts departments externally under the University.
- The second and third end semester examinations in science departments and first end semester examinations for arts departments were conducted internally.
- Examinations are scheduled as per prescribed university time table and planned well in advance to ensure smooth conduct of exams.
- The Controller of Examinations located inside the campus, conducts regular Board of Studies (BoS) meetings and publishes the result within one month of the conduct of examinations.
- The result criteria are approved by the Academic Council of the college.
- Scope is given for redressal through methods of

revaluation/verification.

- **The faculty members are involved in invigilation, paper setting, moderation and evaluation.**
- **College considered feedback from the stakeholders for the attainment of PO, PSO and CO.**
- **Placement committee took the review of the students' progression to higher studies and their placement.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=51&Itemid=0

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1262

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://rnlkwc.ac.in/pdf/anual-report/Annual-Report-2020-2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=398&Itemid=0

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution’s research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Yes.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=401&Itemid=0
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Nil

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

117.4262

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=405&Itemid=0
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

19

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

4

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://banglaruchchashiksha.wb.gov.in/ https://dst.gov.in/west-bengal, https://www.drdo.gov.in/life-sciences-research-board/about-us ,
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

- College has an excellent research infrastructure through projects funded by UGC, DST, DBT, RUSA, and CPE etc. which provides a necessary ecosystem for research-and-technology-driven innovations.
- Well equipped library with books, journal and e-resources to support research.
- Workshops/seminars/ conferences are organised to cultivate research interest in faculty members and students.
- Regularly invites renowned scholars from India and abroad for lectures and discussions.

- **Presence of 2 research centres since the 2018-19 academic session, with 70 Research Scholars working under several faculty members, an active consultancy and collaboration set-up and provides support in documentation, publication and patenting of innovations.**

- **Students' projects are published in the two peer-viewed college journals.**

- **Career Advancement Centre promotes entrepreneurship among students by conducting training, exhibitions, awareness camps, product development plans, workshops, seminars and online certificate courses.**

- **Provides effective management techniques and innovative practices, dissemination of technologies and opportunities to the grass root people of the adopted villages with an aim for community development and rural restructuring.**

- **Community orientation and rural entrepreneurship through programmes like community skill development, farmers awareness, health and education, improve the physical and mental health, awareness to revive the traditional folk culture is also taken on mission-oriented mode.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=401&Itemid=0

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

68

File Description	Documents
URL to the research page on HEI website	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=417&Itemid=0
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

53

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

52

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

338

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

24

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

Nil

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

Nil

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- **Through the NSS and NCC unit, the college undertakes various extension activities in the neighbourhood community which sensitise them to social issues and promote a healthy student-neighbourhood community leading to their holistic development.**

- **NSS unit regularly arrange social and cultural activities in the adopted villages and addresses social issues which include thalassaemia detection and awareness, blood donation, dengue awareness, Save the Girl Child awareness, health awareness and check-up and AIDS awareness camp; Beti Padhao, Rashtriya Ekta Divas, Breast cancer awareness camp, Women empowerment etc.**

- **NCC volunteers are exposed to various situations so that the students get familiar with their social responsibility and develop qualities of leadership, patriotism, discipline, character building, spirit of adventure and the ideal of self service. They organize activities such as tree plantation, water conservation, road safety awareness, Swachhta Abhiyan, national equality awareness etc.**

- **The college works for upliftment of weaker and socio-economically backward sections of the society through the program “We Care”.**

- **Additionally, the college makes the students aware of social issues through programmes like Banmahostav, quiz competition on COVID19, Webinar on Role of Yoga on COVID 19, essay competition on Atmanirvar Bharat in the backdrop of Globalization and Interconnected Economies.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=418&Itemid=0

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

33

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1112

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

02

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

- **In spite of being situated in rural surroundings on the outskirts of Midnapore Town, the college has all the modern facilities and equipment required in higher education today.**
- **The dynamic website provides comprehensive information regarding all academic and infrastructural facilities available within the college campus.**
- **LCD projectors and interactive boards are installed in classrooms to enable use of AV in classroom teaching.**
- **Wifi is available in the campus, including hostels.**
- **Laboratories (department, language and computer labs) are well equipped with modern sophisticated instruments and softwares.**
- **Library is automated and well-stocked and caters to diverse needs of faculty and students.**
- **College responds to the suggestions of faculty and students and continuous improvements are made in service extended to them.**
- **The physical facilities, auditorium and seminar hall along with individual seminar rooms of various departments are**

maintained by the college’s Maintenance Section, which comprises competent Government Civil engineer and Public Health & Hygiene Engineer.

- Classrooms with furniture, teaching aids and laboratories are maintained by the respective department staff and attendants and supervised by the respective Head of the Department.
- Water coolers, gymnasium, canteen, biometric attendance system, CCTV surveillance, spacious students’ common room are some of the facilities available for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=226&Itemid=0

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

- The college has a big campus (Gope Palace 46.86 acres) with a big ground with a gallery which encourages students to participate in sports and cultural activities simultaneously.
- The gymnasium is well equipped and there is a sports room, where students can play Indoor games like table tennis, chess, caroms and practice yoga.
- Qualified physical training teacher is there to take care of day to day games and sports activities of the college.
- The Department of Physical Education was initiated in the year 2005 as a pass subject under Vidyasagar University and has plans to open Honours courses.
- Participates in state level and university level competitions and other intercollegiate competitions.

- **Sports event competitions are conducted at the interdepartmental level in an academic year and the winners are awarded accordingly.**
- **The outdoor games such as badminton, volleyball, throw ball, kabaddi, handball, kho-kho etc., are practiced and played by the students.**
- **Celebrates Freshers Day, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents.**
- **Students are sent to other colleges for intercollegiate competitions.**
- **The college has various clubs/ committees to enhance the hidden talent of the students and for overall development of the student's community.**

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=227&Itemid=0

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

33

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

203.76190

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes.

1.SOUL, Partially Automated, Version 1.0, Year of Automation 2010

2.SOUL,FullyAutomated, Version 2.0,Year of Automation 2015

3.KOHA, Fully Automated, Version 16.05.14.000,Year of Automation 2018

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=249&Itemid=0

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**D. Any 1 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.48549

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

3.8

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

- **An IT Policy designed to prevent internal and remote data breaches and instructs on how the network facilities may be used in accordance with the existing laws and regulations of the nation.**
- **Maintenance of Server Logs and Provision for Server Backup is ensured.**
- **Provision for Firewall for both hardware and software makes the intranet secured.**
- **Round the clock CCTV monitoring of the Server room.**
- **The college Website has procured a secure domain for itself at https://rnlkwc.ac.in .**
- **Use of Secure Protocols (HTTPS, SSH), malicious activity if**

detected are blacklisted and blocked.

- Use of Official Email Address for all communications: Intra-communication between faculty and non-teaching staff is through official email ID’s.
- Secure Database for Exam Purposes with Encrypted Question Paper Bank Database.
- Secure login portal for ERP Software such as AIMES CLOUD (enable smooth functioning of academic and administrative activities), PFMS (finance and accounts management) and NEFT (online payment).
- Individual Login Credentials for Staff and Students: for student’s portal and e-tendering etc
- Licensed Software and Policy to Promote Free and Open Source Software: uses licensed software such as Microsoft Teams, G-Suit, AIMES LMS, and promotes open source software in all possible scenarios.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=227&Itemid=0

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3506	310

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

203.7619

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Various Sub-committees exist which include all stakeholders who draft policies in regular meetings for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=397&Itemid=0

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

3506

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above

File Description	Documents
Link to Institutional website	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=425&Itemid=0
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

521

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

42

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Students' Union is an elected body which is responsible for co-ordination between the college and its students. From acting as the students' voice and ensuring that each student gets the best out of their college experience, the Union works with the elected representatives of the departments and societies to make each event a grand success. The Union organises most major events of the college like the Independence Day Celebrations, Freshers' Orientation, and the much awaited annual cultural fest . They are guided by a pool of Staff Advisors under the able leadership of the principal Dr. Jayashree Laha.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=262&Itemid=0

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Under the supervision of ex-principal Mr. Prabhakar Sengupta, Balaka Alumni Association was initiated with a Working Committee of 23 people.It started with 50 members and currently holds strength of almost 200 life members and about 4500 annual members.

Balaka Alumni Association regularly organizes seminars, awareness programme and health camps for the benefit of the students. Every year the alumni association organize a day long reunion programme. Every year the Alumni Association arranges at least two free health camps, one Blood Donation camp, tree plantation programme and one memorial lecture in loving memory of our first principal Dr. Sushila Mondal. It also plays a vital role in helping our ex-students by providing self-employment ventures.

OUR MOTO :

1. To assimilate all ex-students residing at home and abroad.
2. To co-relate between present students and ex-students.
3. To help cordially for the development of the college and raise sufficient fund for the same.
4. To arrange reunion every year.
5. To arrange general meeting every year.
6. To arrange Dr. SushilaMondal Memorial Lecture every year.
7. To organize free health checkup camp for ex-students present students and stuffs.
8. To help the poor and meritorious students with financial support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=432&Itemid=0

5.4.2 - Alumni’s financial contribution during the year	D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Governance: The college follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body delegates authority to the Secretary and Principal who, in turn share it with the different levels of functionaries in the college. The HoDs, and Conveners of various committees play an important role in determining and implementing the policies.

Perspective plans:

- **Application for grants from government and non-government sources.**
- **Extension of available area to accommodate more classrooms, laboratories, auditoriums etc.**
- **Renovations to revive the ageing infrastructure of the institution.**
- **Improvement of the scope of Teaching-Learning experience through greater use of ICT and other innovative means.**
- **Introduction of new subjects at the under-graduate level.**
- **Application for more substantive posts.**
- **Achievement of national and international recognition in the form of grants and awards.**
- **Partnering with Research Institutes.**
- **Mobilization of funds and projects through stakeholders.**
- **Teachers are representatives in the Governing Body, conveners of the various committees and participate in other academic priorities.**
- **Play the role of motivators and spearheads the cultural and socially conscious activities in students through various units, clubs and society.**

- **HoDs enjoy considerable administrative and academic autonomy in running their disciplinary units.**

- **Teachers participation:**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=49&Itemid=0

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

- **Decentralization is practised both at the departmental levels and in the administrative office.**

- **It empowers departments and individual faculty members, enabling them to make independent decisions.**

- **Faculty members have representation in various committees and subcommittees set up by the governing body (Grievance Redressal Cell, Anti-Ragging Committee, Finance Committee, Internal Complaints Committee, Website Content Management, Ethical Committee etc.).**

- **Faculty members act as coordinator for different activities of Career Advancement Centre.**

- **Decisions related to financial matters are approved by the committee members and then approved and signed by the bursar, finally followed by the approval and signature of the principal.**

- **Department-wise meetings between the faculty and principal takes place regularly.**

- **Faculty are given the autonomy to carry out research projects and apply for funding for the same.**

- **Freedom to organize educational visits, seminars, festivals, annual sports and other activities, based on the interest of all stakeholders.**

- **The IQAC committee monitors the academic and administrative activities, meets regularly and discusses the issues and challenges thus encouraging the stakeholders to share their ideas, opinions and suggestions through the proper channel.**

- **The input received from various committees and feedback analysis are considered for the future decision making.**

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=53&Itemid=0

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The plan to apply for governmental as well as non-governmental grants for the development of the institution has been one of the most important activities of the Strategic Plan. The mobilization of financial resources, as one knows, is of crucial significance for the growth of an institution. To achieve this, the college applied for and received the following grants during the last 5-year cycle:

CPE-II Phase 1 (UGC) - 2017-2018 - INR 92.72 Lakhs

Seminar Grant (UGC) - 2017-2018 - INR 30,000

DST FIST II (DST) - 2018-2019 - INR 64 Lakhs

MRP Grant (UGC) - 2019-2020 - INR 90,000

Autonomous Grant (UGC) - 2019-2020 - INR 39.6 Lakhs

DBT-BOOST (DBT) - 2019-2020 - INR 25 Lakhs

SC/ST/OBC District Magistrate Grant (WBDM) - 2020-2021 - INR 4.33 Lakhs

MRP Grant (ICHR, New Delhi) - 2020-2021 - INR 1.18 Lakhs

MRP Grant (Major) (WBDST) - 2020-2021 - INR 2.64 Lakhs

MRP Grant (Minor) (WB Biodiversity Board) - 2020-2021 - INR 1 Lakh

MRP Grant (Minor) (DST) - 2020-2021 - INR 2.7 Lakhs

Thus, it is clear that the institution has made a concerted effort to reach out to various sources and sectors to mobilize funds as outlined in its Strategic Plan, and has been successful in receiving various types of financial assistance both from the government and non-government quarters for its overall betterment.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=53&Itemid=0
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

College’s strong leadership is executed through well-defined systems and organizational structure.

- **The Board of Management**

- **Apex body established in pursuance of the memorandum under the Societies Registration Act (XXI of 1860)**

- **Meets once or twice a year to discuss matters pertaining to the College and provides effective leadership in guiding the College**

- **Governing Body**

- **Apex statutory decision-making body headed by The Chairman**
- **Meets twice a year for discussion and deciding the strategic areas of the college**
- **The Governing Body has established several sub-committees (non-statutory) for maintaining effective and efficient systems of implementation of policies as well as for the smooth and effective**
- **functioning of the college. They meet frequently to discuss the day-to-day matters of the College and strive together towards excellence**
- **The various sub-committees are for Covid-19, Best Practices, Community Development, Disaster Management Cell, Anti Ragging Cell, Grievance Redressal, Equal Opportunity Cell, Slow Learner, etc.**
- **This enables effective decentralization of administrative and academic powers.**
- **Academic Council**
- **Governs the academic functioning of the College**
- **Meets periodically and looks into the curriculum design and approvals kept by the Board of Studies of different departments**
- **Finance Committee**
- **Looks into the financial matters of the College**

File Description	Documents
Paste link to Organogram on the institution webpage	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=49&Itemid=0
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

RNLKWC has effective welfare measures in place for its teaching and non-teaching staff:

- **Availability of a medical unit with a 24 hrs resident doctor**
- **MoU with hospitals**
- **Casual, maternity and sick leave as per policy**
- **Paternity leave for male employees**
- **Annual and special increments on emoluments**
- **Personal and professional development through membership to different societies; opportunities for training, workshop, conferences and international exposure; yoga and stress**

management programmes etc., as per norms

- Non-doctoral teaching staff are encouraged to get enrolled for part-time Ph.D. program
- Employees’ Welfare Fund, as per norms
- Vacation leave based on academic calendar
- Leave Travel Concession
- Duty leave for attending conferences, congresses, symposia and seminars, delivering lectures in institutes and colleges
- Special leave for exigencies which may arise
- Hygienic working environment and individual workspace
- 24 hour power back-up (100%) through solar power plants
- Wi-Fi facility.
- Partial on-campus residential accommodation to staff
- Computing facility
- Canteen with facilities like availability of Meals, Tiffin, snacks, tea and cold-drinks at affordable prices.
- Free bus services
- Identity cards
- Gymnasium and sports facilities
- Seed money to young faculty to encourage pursue a research career
- Staff are encouraged to give suggestions and regular feedback to improve the welfare measures in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=230&Itemid=0

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

20

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

- **RNLKWC believes in creating and maintaining a sound financial and accounting system for safeguarding the interest of stakeholders, by inculcating an efficient mechanism to administer the financial system.**
- **The finance committee convened meetings on need base/at periodic intervals to discuss and deliberate on the finance management.**
- **The college conducts both internal and external financial audits regularly by competent authorities within the financial year. e,.g. from 1st April, 2020-31st march, 2021.**
- **Major areas covered by the financial audits are Income and Expenditure statement, Payments and Receipts Verification of assets and liabilities, and Statutory payments and required returns are filed on time.**
- **The audit objections pointed out by the auditor are discussed with the finance committee, which enables the management to take remedial action immediately. The objections are rectified by the accounts department and a report with explanation is submitted to the Finance Committee. The report is also sent to the auditor for further ratification, if any, and for final approval.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college has a mechanism to :

- forecast the financial requirements through annual budgets,
- to identify the funding base through the resource mobilization policy,
- ensure efficient use of the funds raised.

Before the commencement of the academic year, each department intimates the funds requirement before the finance committee. The committee then prepares the annual college budget. This budget is kept before the governing body for scrutiny and approval.

The institution funds its endeavours through a combination of

- Earned income: Tuition fees and hostel collected, becomes a major part of the funds earned.
- Funds Raised: The main sources are funds received as sponsorship for student initiatives; the consultancy services undertaken, FDPs, workshops, conferences and seminars conducted by the faculty; alumni contributions;

donations from individuals, corporates and philanthropists; and interest on corpus

- **Government funds: Being an aided-college, it gets funds from the Centre and the State Governments.**
- **Utilization - Each of the funds are routed through the finance committee, so that the funds generated are employed for the purpose for which it was mobilised. The surplus amount is ploughed back into college accounts for providing high quality academic amenities, state-of-the-art infrastructure and welfare measures.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- **The IQAC committee monitors the academic and administrative activities, meets regularly and discusses the issues and challenges thus encouraging the stakeholders to share their ideas, opinions and suggestions through the proper channel.**
- **This has ensured clarity and focus in institutional functioning towards quality enhancement.**
- **The College has Two Research Centres; 28 UG Departments; 12 PG Departments. The college has displayed significant growth in terms of infrastructure and in academics with a vibrant research unit. It is one of the best women's college in West Bengal and in recognition of its achievements NAAC has accredited the college as 'A' grade thrice, the College is recognized as a Centre with Potential for Excellence? by**

UGC, science departments have received the prestigious DST FIST and has been selected as 'STAR' college by DBT, Govt. of India, NIRF has ranked RNLKWC among top 150 colleges in India.

- **The college has strengthened their academic international linkages due to its NIRF college rank. It is now accepting international students for study in India programmes, under the Ministry of HR, Govt. of India. The college is working towards attracting more international students to get admission, specially from the neighbouring countries like Bangladesh.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=451&Itemid=0

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

- **The IQAC encourages and ensures continual reforms in teaching-learning methodologies.**
- **It lays impetus on the adoption of ICT and participatory learning in teaching practices.**
- **In these ongoing COVID-19 times, teaching-learning has been supported by various virtual platforms and e-resources/ ICT infrastructure are extensively used for teaching and information sharing.**
- **Online classes, post course related information (learning material, quizzes , lab submissions and evaluations, assignments, etc.) are conducted through MicrosoftTeams, GoogleWorkspace, AIMES LMS, Zoom, etc.**
- **Teachers use free and trial versions of software like statistical tools and Tally.ERP9 for financial accounting.**

- **Digital library resources like INFLIBNET and other e-resources provide a repository of articles and e-books for teaching and research purposes.**
- **Online certificate courses in skill-enhancement subjects have also sharpened the skill sets of students.**
- **To complement curricular learning, participatory and experiential learning takes place through educational tours, industrial visits, field study, skill-based workshops and webinars.**
- **Outreach programmes under SwachhtaAbhiyan and UBA to nearby villages and programs organised by NSS and CAC enhance their entrepreneurial, leadership and organizational skills.**
- **The outlined college cultural activities, sports activities, societal activities and green campus initiatives fulfils the broader objectives of positive transformation and meet the aspirations of the students.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=451&Itemid=0

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=54&Itemid=0
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Educating women and making them a complete human being having social responsibilities and translating this into concrete action plans, the college had taken several measures on the issue of gender equity.**
- **As part of the curriculum, courses on Human Rights, Gender, Culture, Ethics & Values, Right to Education, Minority, Equality & Environment, Caste & Law addresses issues related to gender like women empowerment, female feticide prevention, child abuse, responsible living and others.**
- **Some of the specific measures initiated by the institution is to ensure students participation in all academic, co-curricular and extra-curricular activities and expose them to diverse programs of study.**
- **Availability of 24x7 lady doctor and security in the campus hospital so that students feel safe to engage in various activities like studying in library, attending group activities and extracurricular & co-curricular activities.**
- **The Equal Opportunity Cell was established by the college to empower disadvantaged students to participate fully in the academic, intellectual, social and cultural life on an equal basis.**

- **Grievance Redressal Committees for staff and students.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=46&Itemid=0

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

- **Solid waste management: The vegetable wastes generated in the kitchen are regularly collected and put in a large compost pit built near the kitchen of the hostel to produce organic manure. Zero littering in the college campus is being practiced by encouraging the use of jute and paper bags; through awareness campaigns and by placing waste-bins at strategic points for use.**

- **Liquid waste management: As the college is located in rural un-sewered area, waste water generated from the sanitary facilities and laboratories is disposed off into septic tanks and their effluents combined with canteen waste water is used for gardening, watering trees etc. The excess wastewater will be directed into natural drain passing nearby the college campus.**

- **E-waste management: E-waste is created after the end of its useful life and is disposed of through vendors.**

- **Biomedical waste management: Wastes from medical supplies like plastic disposables, liquid waste and other things are collected, kept in a storage and are finally sent for the treatment of the disposal.**

- **Waste recycling system: The NSS volunteers collected unused sheets available on the campus to make notebooks. Recycling the huge amount of waste paper generated in different departments has been proposed.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **1. Restricted entry of automobiles**	A. Any 4 or All of the above

2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage	C. Any 2 of the above

including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

- **RNLKWC believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. The annual events organised by the college reflects the diversity of the college.**

- **The college undertakes various initiatives in the form of celebration of days of national festivals such as Republic Day, IndependenceDay, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri.**

- **On the birth anniversary of Sardar Vallabhbhai Patel (31st October), the college celebrates Rashtriya Ekta Diwas every year by bringing students and teachers with diverse backgrounds on a single platform, creating an inclusive environment.**

- **NSS and NCC Units of the college participates in various**

programmes related to social issues, thus helping in developing tolerance harmony towards culture, region, linguistics and other diversities.

- **The subject Constitution of India and professional ethics is taught in the curriculum.**
- **Convocation ceremony is conducted every year, where the convocation address is delivered to inspire and motivate the students for future journeys.**
- **The students organize cultural programmes depicting State and National culture and this is reciprocated when they visit other places to experience the socio-cultural diversity.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- **RNLKWC sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen.**
- **The college hoists the flag during national festivals, inspiring students and staff to emphasize the duties and responsibilities of citizens.**
- **The personality development of the citizen in the intellectual, mental, physical and spiritual aspects is a rich heritage of our composite culture and is a panacea for all social ills. As an initiative of this, the college conducts yoga, sports and meditation classes.**
- **Programmes on Legal awareness, Women’s security and rights,**

Save the girl child, Safe drive save life, Awareness programmes, consequences of ragging and guest lectures conducted by the college for the students and staff strengthen the roots of values, duties and responsibilities.

- The college curriculum is framed with courses like Professional ethics and human values, Constitution of India etc.
- Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Elocution, Debates or in Communication lab activities.
- NSS and NCC units have affinity for Philanthropic initiatives which include donation of time or resources to government, charities and organizations at local, national levels to help victims during natural disasters.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	E. None of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute aims to inculcate values and nationalism in the students by celebrating the national festivals and birth anniversaries of great Indian personalities in the college campus every year. The celebrations include flag-hoisting, project exhibitions, poster presentations, walks, essay writing, and elocution. Eminent personalities are invited to motivate staff and students by their inspirational speeches on those days.

Some of the important days that are celebrated by the college are World Environment Day, International Yoga Day, National Mathematics Day, Independence Day, Republic Day, Martyr's Day, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel), Birth Anniversaries of Dr. Sarvapalli Radhakhishnan, Mahatma Gandhi and Swami Vivekananda.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=528&Itemid=0

File Description	Documents
Best practices in the Institutional website	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=418&Itemid=0
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college motto, “We have been changing lives since 1957; when we became the first to educate women in the Midnapore district with a view to make them a complete human being having social responsibilities”, motivates them to work continuously for the upliftment and enhancement of the contemporary society. RNLKWC inspires young women to achieve academic excellence.The college was accredited with Grade A, in all the three years it was evaluated by NAAC. The college provides substantial opportunities for students from different streams to come together in different academic as well as sports, cultural and other extra-curricular activities organized by various societies and clubs of the college which inculcate the spirit of social discipline, requited work and civic accountability towards nation building and social development. The teachers use innovative teaching techniques such as digital boards, brainstorming, interdisciplinary activities, powerpoint presentations, peer teaching methodologies etc. to make the teaching learning process interesting, enjoyable and effective. The in-house projects, field trips and short internship programs help students to develop research-based skills, professional aptitude, strengthen personalityand enhance their working skills. The college's Value-added courses help to improve employability skills of students, equipping them to meet the demands of the corporate world.

File Description	Documents
Appropriate link in the institutional website	https://rnlkwc.ac.in/index.php?option=com_content&view=article&id=396&Itemid=0
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Infrastructural Development: Modernisations of laboratories and construction of Central Research Facility Lab

Out-reach and Extension Activity: Organisation of societal outreach programmes and encouragement in sports, NCC and NSS activities.

Perform green audit of the college

Involvement of UG and PG students in research paper publications.

To frame the Code of Ethics - policy document

To promote research activities of faculties.

To strategize the celebration /organization of national and international commemorative days,

events and festivals during the year (2021-2022).

To help in organizing institutional activities for inculcating values for becoming responsible citizens as reflected in the Constitution of India during the year (2021-2022).

To organize Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities during the year (2021-2022).

To promote gender equity in the institution during the year (2021-2022).

Introduction of new value added certificate courses

Adoption of measures for fund generation

Initiation of MOU with reputed institutes and industry partners.