The Annual Quality Assurance Report (AQAR) of the IQAC 2016-17

Part – A

1. Details of the Institution

1.1 Name of the Institution

Raja Narendra Lal Khan Women's College

1.2 Address Line 1

Gope Palace

03222 275426

Address Line 2

P.O: Vidyasagar University

City/Town

Midnapore

State

West Bengal

Pin Code

721102

Institution e-mail address

rnlkcollege@gmail.com

Contact Nos.

03222 275426

Tel. No. with STD Code:

Name of the Head of the Institution: Dr. Jayasree Laha

Dasgupta   Mobile:919733846160
Name of the
IQAC Co-   9733846160
ordinator:

Mobile:
91 9434029182   Dr. Rupa   1

IQAC e-mail address:

naacnlkhan@gmail.com

+-----------------------------+
| |
| |
+-----------------------------+

1.3
NAAC Track ID *(For ex. MHCOGN 18879)*

Id: WBCOGN11844

1.4
NAAC Executive Committee No. & Date:

EC(SC)/18/A&A/3.3 dated 5th November,

(For Example EC/32/A&A/143 dated 3-5-2004.

2016

This EC no. is available in the right corner- bottom

of your institution's Accreditation Certificate)

www.rnlkwc.org
1.5 Website address:

http://www.rnlkwc.org/Internalqualityassurancecell.html

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc 1.6 Accreditation Details

Sl. No.
Cycle
Grade
CGPA

Year of
Validity

Accreditation
Period

1
1st Cycle
A
-

2004
2009

2
2nd Cycle
A
3.10

2011
2016

3
3rd Cycle
A
3.16

2017
2022

4
4th Cycle

1.7 Date of Establishment of IQAC :

DD/MM/YYYY
03/03/2005

1.8 AQAR for the year *(for example 2010-11)*
2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

N.A

1.10 Institutional Status

University

State

Central

Deemed

Private

Affiliated College

Yes

No

Constituent College

Yes

No

Autonomous college of UGC
Yes

No

Regulatory Agency approved Institution

Yes

UGC

No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution
Co-education

Men

Women

Urban

Rural

Tribal

Financial Status
Grant-in-aid

UGC 2(f)

UGC 12B

Grant-in-aid + Self Financing

Totally Self-financing

1.11 Type of Faculty/Programme

Arts

Science

Commerce

Law

PEI (Phys Edu)

TEI (Edu)

Engineering

Health Science

Management

Others (Specify)

Certificate programmes in career oriented courses.

1.12 Name of the Affiliating University *(for the Colleges)*

Vidyasagar University

√   √

√

√

√

√   √   √

|

√   √

.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

3

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence   NA

UGC-Special Assistance Programme

NA

UGC-Innovative PG programmes

DBT Star Scheme

No

NA

2.1
No. of Teachers

UGC-COP Programmes   8

NA

2. IQAC Composition and Activities

2.2
No. of Administrative/Technical staff

0

2.4
No. of Management representatives

02

03

2.5
No. of Alumni

01

2.3
No. of students

2. 6
No. of any other stakeholder and

01

2.7
No. of Employers/ Industrialists

0

2.8
No. of other External Experts

02

community representatives

03

4

2.9
Total No. of members

15

UGC-CPE   Yes

UGC-CE

NA

DST-FIST

Yes

2.10 No. of IQAC meetings held: Any other (*Specify*)

NIRF-98th Rank

in 2017

1

2.11 No. of meetings with various stakeholders:
No.
04

Faculty

Non-Teaching Staff Students

Alumni

Others

1

1

1

$\boxed{\checkmark}$

2.12 Has IQAC received any funding from UGC during the year?   Yes

No

If yes, mention the amount
NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International
0
National

State

Institution Level

0

0

0

2

(ii) Themes
Use of ICT in Teaching and computer aided methods.

2.14 Significant Activities and contributions made by IQAC

IQAC took initiative to /for

Construction of new of classrooms.

Modernisation of laboratories.

Proposal for initiating Undergraduate course in Hindi, NCC and Education.

Initiation of Post Graduate Course in Sanskrit and Computer Science

Installation of Water ATM and pumps for supply of drinking water in the campus

Organisation of interactive session with student and staff members

Organisation of societal outreach programmes

Promotion of research. Faculty members were encouraged to send more research proposals by the research committee constituted by IQAC and one number of minor research project one major research project from DST have been obtained.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action

Achievements

-
Modernisation of laboratories.

Upgradation of eight science laboratories in

the department of Zoology, Botany,

Physiology,
Microbiology,
Physics,

Chemistry, Mathematics and Geography from

BSR fund.

.

- Increase in classroom

New classrooms constructed from HE, Govt.

facilities.

of W.B.

-

-

Proposal

for

initiating

Undergraduate course in Hindi, Education and

Undergraduate
course
in Hindi,

NCC initiated from 2016-17 session.

Education and NCC.

PG in Computer Science and Sanskrit initiated

- Initiation of

PG

in
Computer

Science and Sanskrit.

from 2016-17 session.

-

Certificate
course

in
Yoga,
Mass

- Initiation of Certificate Courses

Communication, Journalism with Performing

Arts

- Organisation
of
societal outreach

Initiatives
for
self
employment
of
tribal

programme

women and children

Attach the Academic Calendar of the year as Annexure (annexure i).

2.15 Whether the AQAR was placed in statutory body
Yes

No

Management

Syndicate

Any other body

G.B

Provide the details of the action taken

Governing body of the college has taken prompt action and approved as well as
provided finance for different activities as decided by IQAC.

Part – B

Criterion – I

<u>1. Curricular Aspects</u>

1.1 Details about Academic Programmes

Number of
Number of
Number of
Number of value

Level of the

added / Career

existing
programmes added
self-financing

Programme

Oriented

Programmes
during the year
programmes

programmes

PhD
0
0
0
0

PG
05
02
0
0

UG
22
03
0
0

PG Diploma
0
0
0
0

Advanced Diploma
0
0
0
0

Diploma
0
0
0
0

Certificate
06
02
06
02

Others
0
0
0
0

Total
29

07
06

Interdisciplinary

3

0

0

0

Innovative

0

0

0

0

1.2   (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern

Number of programmes

Semester

19

Trimester

0

Annual

13

1.3 Feedback from stakeholders*

Alumni

Yes

Parents

Yes

Employers
NO
Students
Yes

(On all aspects)

Mode of feedback   :
Online

Manual

Co-operating schools (for PEI)

Yes

Please provide an analysis of the feedback in the Annexure: Pl see annexure ii

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus has been revised in 2017 by the university. CBCS has been introduced. Our faculty members participated as members of BOS.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Education, NCC

7

Criterion – II

2. Teaching, Learning and Evaluation

2.1
Total No. of
Total
Asst. Professors
Associate Professors
Professors
Others

permanent

45
28

17

0
45

faculty

2.2
No. of permanent faculty with Ph.D.:
32

Professors
Professors

2.3 No. of Faculty Positions Recruited (R) and Vacant
(V) during the year

Asst.

Associate	R
Professors	V
Others	R
	V
	R
Total	V
	R

12

V
R
V

12
12
0
0
0
0
0

0
0

18   2
11

2.4 No. of Guest and Visiting faculty and Temporary faculty
No. of Faculty
International level
National level
State level

40

06

0

Presented papers
1
8
3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of virtual classroom.

2.5 Faculty participation in conferences and symposia:

Attended
6

during this academic year

Resource Persons
0
0

Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

University has modified the Internal examination system in CBCS. Marks allotment and pattern

of questions has been revised.

2.7 Total No. of actual teaching days
212

2.8

Examination/ Evaluation

2.9   No. of faculty members involved in curriculum restructuring/revision/s

ylla bus dev elop men t

as member of Board of Study/Faculty/

Curriculum Development workshop

2.10 Average

percentage of attendance of students
70.0

Workshop-0

8

2.11 Course/Programme wise

distribution of pass percentage :

Title of the
Total no. of

Division

students

Programme

appeared

Distinction %
I %

II %
III %
Pass %

Bengali
74
NA
1

99
0
100

English
78
NA
4

88
6
99.0

Sanskrit
53
NA
6

87
6
98

Geography
61
NA
7

85
7
98

History
38
NA
8

76
13
97

Philosophy
28
NA
00

89
7
96

Pol Science
7
NA
14

86
0
100

Music
13
NA
38

62
0
90.9

Economics
6
NA
0

100
0
100

Zoology
29
NA
52

48
0
100

Botany
36
NA
17

75
6
97

Physiology
36
NA
44

39
8
92

Nutrition
50
NA
58

42
0
100

Microbiology
27
NA
30

63
0
93

Physics
22
NA
74

36
0
100

Chemistry
26
NA
42

46
14
100

Mathematics
59
NA
19

71
2
92

Computer Science
21
NA
33

67
0
100

BCA
18
NA
44

56
0
100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Monitoring the process of student feedback.

Monitoring and analysis of parent feedback.

Implementation of recommendations emerging out of the feedback mechanism.

Implementing academic calendar including examination scheduling through academic calendar.

Oversee infrastructural support to classrooms and laboratories including maintenance work.

9

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	01
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	2

Summer / Winter schools, Workshops, etc.
09

Others
0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	09	0	05
Technical Staff	16	06		

0
07

10

Criterion – III3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research committee constituted by IQAC promotes, encourages and guides faculties for sending research proposal. Seed money is provided to beginners. Student projects are funded from BSR grant. Publication of online research journal from the college has been formalised.

3.2

Details regarding major projects

Completed

Ongoing
Sanctioned

Submitted

Number

04

04

01
08

Outlay in Rs. Lakhs
45,63,600

60,43,900

12,49,600

NA

3.3

Details regarding minor projects

Completed

Ongoing
Sanctioned

Submitted

Number

8

03

02
0

Outlay in Rs. Lakhs
11,77,000

6,70,000

4,20,000

NA

3.4

Details on research publications

International
National

Others

Peer Review Journals

45

30
0

Non-Peer Review Journals

0

2
0

e-Journals

0

0
0

Conference proceedings

0

0
0

3.5 Details on Impact factor of publications:

Range   .0.1-1

Average

0.5
h-index
05-08

Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2016-2018	State DST	12,49,600	5,34,000
Minor Projects	2016-2018	UGC-02	4,20,000	2,90,000
		ICHR	2,50,000	

12,0000

Interdisciplinary Projects

Industry sponsored

Projects sponsored by the

University/ College

Students research projects
2012-17
DST Inspire-03
4794300
9,09,200

(other than compulsory by the University)

Any other(Specify)
0
0
0
0

Total

67,13,900
18,53,200

11

3.7 No. of books published
i) With ISBN No.

ii) Without ISBN

0

12

Chapters in Edited Books

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

NA

NA

NA

DPE

DBT Scheme/funds

NA

NA

3.9 For colleges
Autonomy

No

CPE

yes

DBT Star Scheme

No

INSPIRE

CE

Any Other (specify)

3

0

DST-

fellows

FIST-07

3.10 Revenue generated through consultancy

0

3.11 No. of conferences

Level

International
National

State

University

College

organized by the

Number
0

5

0

0

14

Sponsoring
0

UGC,ICMR
0

0

College

Institution

agencies

fund

3.12
No. of faculty served as experts, chairpersons or resource persons
3

3.13
No. of collaborations

International

National

Any other

0

2

3.14
No. of linkages created during this year

1

3.15 Total budget for research for current year in lakhs :

From Funding agency
18,53,200

From Management of University/College
0

Total

18,53,200

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0

Granted
0

Commercialised
Applied
0

Granted
0

3.17 No. of research awards/ recognitions
received by faculty and research fellows

Of the institute in the year

Total
International

National
State
University
Dist

College

0
0

0

0
0

0

0

3.18
No. of faculty from the Institution
08

who are Ph. D. Guides

and students registered under them
12

3.19
No. of Ph.D. awarded by faculty from the Institution

04

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF
0
SRF

Project Fellows

Any other(Non project PHD Scholar)
09

0

5

3.21 No. of students Participated in NSS events:

University level

State level

300

03

National level

International level

0

0

3.22 No. of students participated in NCC events:

University level
0

State level

151

National level

International level

01

0

3.23 No. of Awards won in NSS:

University level

1

State level

0

National level

International level

0

0

13

3.24 No. of Awards won in NCC:

University level
0

State level
01

National level

International level

0

0

3.25 No. of Extension activities organized

University forum

College forum

1

0

NCC
05
NSS
07

Any other
0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Plantation programme in the campus by NSS and alumnae

Organised rally on AIDS Awareness program.

Organised rally on World population day by NCC cadets.

Women's day celebration by NSS

Literacy programme by NSS.

Health awareness program by NSS.

Aids awareness programme by NSS.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	46.6 acres	0	NA	46.6 acres
Class rooms	33	08	RUSA HE, WB	42

Laboratories
37
3
College/
40

HE, WB

Seminar Halls
01
0
0
01

No. of important equipments
15
0
NA
15

purchased (≥ 1-0 lakh) during the

current year.

Value of the equipment purchased
3.70crores
29,25,020.00
UGC
3.99

during the year (Rs. in Lakhs)

DST
crores(app.)

Virtual classroom
0
01
UGC
01

4.2 Computerization of administration and library

Library is fully computerised. Administrative block is computerisation is near completion.

4.3   Library services:

Existing
Newly added

Total

No.

Value
No.
Value
No.

Value

Text Books
35527

98,29800.00
691
352492
36218

10,182,29

2

Reference Books
503

251500.00
11
9100.00
514

260600.00

e-Books
10

0
72
525775
82

0525775

Journals
18

8500
10
74812
28

83314

e-Journals
0

0
10
74812
18

18,300

Digital Database
1

5,000
0
0
1

5000

CD & Video
172

0
0
0
172

0

Others (specify)
0

0
0
0
0

0

4.4 Technology up gradation (overall)

Total
Computer
Internet
Browsing
Computer
Office
Depart-
Others

Computers
Labs

Centres
Centres

ments

Existing
235
5
Yes
2
1
1
22
0

Added
13
1
NA
0
1
0
0
0

Total
248
6
NA
2
2
1
22
0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

e learning laboratory from DST Fist funding has been established with Server and 12 computers.

4.6 Amount spent on maintenance in lakhs :

i)
ICT
11,40,782.00

ii)
Campus Infrastructure and facilities

25,8,9,10.00

iii) Equipments

29,25,020.00

iv) Others

14,71,908.00

Total :
57,96,620.00

16

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has encouraged and forwarded proposal to GB for increasing support to Career Advancement Centre (Training, Counselling and Placement cell of the college). Infrastructural support has been increased. Student counsellors are made available on all days of the week including holidays for hostel boarders.

5.2 Efforts made by the institution for tracking the progression

Training cum Placement cell of the college trains all the outgoing students of the college in Spoken English and Computer courses. A database is maintained and these students are informed about the preparatory courses for government jobs and the placement drives that are organised.

5.3 (a) Total Number of students

UG

PG
Ph. D.
Others

3940

114

0

0

(b) No. of students outside the state

(c) No. of international students

0

Men

No

%

Women

No

%

0
100

4054

100

Last Year(2015-16)

This Year(2016-17)

General
SC
ST
OBC
Physically
Total
General
SC

ST
OBC
Physically
Total

Challenged

Challenged

2329
429
186
518
13
3475
2647
521

256
614
16

Demand ratio   1:5 (Av g.)   Dropout % 2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Advancement Centre conducts-

Coaching for WBCS/PSC/Bank/Rail etc.

Coaching for School Service Examination and TET

Spoken English and Computer training for students beyond college hours.

17

No. of students beneficiaries
530

5.5 No. of students qualified in these examinations

NET
09
SET/SLET
12

GATE
3
CAT

IAS/IPS etc

State PSC

UPSC

Others

12

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□
□
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5.6 Details of student counselling and career guidance

Training, counselling and Placement cell conducts-

Psychological counselling.

Career Counselling.

Workshops and interview preparatory classes.

Training for Competitive examinations

No. of students benefitted
316

5.7 Details of campus placement

On campus

Off Campus

Number of
Number of Students
Number of
Number of Students Placed
Organizations
Participated
Students Placed

Visited

03
98
33
06

5.8 Details of gender sensitization programmes

Women's Cell of the college celebrated women's day on 8th March and Medical officers including the CMOH and Legal experts from Midnapore Court attended the awareness programme organised against female foeticide, gender ratio and on rights of women.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level
37
National level
01
International level
01

18

No. of students participated in cultural events

State/ University level

National level

International level

18

0

0

5.9.2
No. of medals /awards won by students in Sports, Games and other events

Sports
: State/ University level

National level

International level

14

01

01

Cultural: State/ University level
04
National level
0
International level
0

5.10 Scholarships and Financial Support

Number of
Amount

students

Financial support from institution
318
161100

Financial support from government
2065
14392750

Financial support from other sources
43
1,78,000

TATA & Sitram Zindal Foundation

Number of students who received
0
0

International/ National recognitions

5.11
Student organised / initiatives

Fairs
: State/ University level
1

National level
0
International level
0

Exhibition: State/ University level

0

National level
0
International level
0

5.12
No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To empower womanhood through a proper admixture of both pragmatic and mental development.

To create an environment truly conducive to the all round development of the student's mental, physical and spiritual free from all antagonisms of race nationality caste and creed

Helping the student to manifest their multifarious inner propensities while achieving the highest goal of their life.

To prepare the students for community development programme through which they can serve the society.

To inculcate in them self respect and confidence for upholding the rights and privileges of women in the society.

6.2 Does the Institution has a management Information System

Database of admission details and student records are maintained.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As an affiliated college, the syllabus is developed and revised by the university. The college academic committee sets up guidelines after meetings with the departmental faculties regarding the portion of the syllabus to be covered in specific time periods and before each internal examinations. Our faculty members have participated in workshops for revision of syllabus and has contributed as BOS members.

6.3.2 Teaching and Learning

Tutorial classes and remedial classes are arranged for weaker students.

To provide modern teaching tools including A/V aids and internet access for students and faculty members.

Strengthening of seminar library and central library Attendance of the students in class is strictly monitored.

6.3.3 Examination and Evaluation

Practice tests to improve and track performance of the students. Internal examinations are conducted as per university norms and are strictly monitored at the departmental level. CBCS for Science departments have been introduced from this session.

6.3.4 Research and Development

Research Committee tracks, monitors and encourages research activities. Modern laboratories have been setup with the funds from UGC CPE, BSR,DST FIST. Faculties are encouraged to send research proposals and publications are highly appreciated at the institutional level.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Increase of space and number of computers in the library, Purchase of books is maximised from the CPE teaching grants. Computerisation and bar coding of the library is completed. Open access system has been introduced.

6.3.6 Human Resource Management

Performance of the staff members are monitored by the authority and GB . Recruitment of teachers is done by the college Service commission. Visiting faculties and guest faculties are appointed following university guidelines.

6.3.7 Faculty and Staff recruitment

All efforts are made to fill up the vacant posts and requisitions are send to CSC and Higher Education department . Guest faculties are recruited time to time considering the departmental requirements. Temporary staff members are recruited in office, laboratories and in the hostel as per requirements.

6.3.8 Industry Interaction / Collaboration
Nil

6.3.9 Admission of Students

Student friendly software for online admission and Helpdesk in college for form fill up and providing necessary information has been set up.

21

6.4 Welfare schemes for

Teaching
01

Non teaching
01

Students
01

15,64,200.00

6.5 Total corpus fund generated :

6.6 Whether annual financial audit has been done   Yes   Yes   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type

External

Internal

Yes/No

Agency
Yes/No

Authority

Academic
No

NA
No

NA

Administrative
No

NA
No

NA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes
Yes

No
NO

For PG Programmes
Yes

No

Yes

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Fund for Campus beautification.

Fund for student aid fund.

Providing legal help to alumnae.

Organizing seminars and lectures on special occasions.

6.12 Activities and support from the Parent – Teacher Association

Parent teacher meet is organized annually, parent committee is formed every year and feedback of parents is discussed in academic committee and IQAC. Suggestions emerging from the meet and parent feedback sheet were summarised in IQAC . These were analysed and necessary steps were taken.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

Eco club has been functioning as per the decision of IQAC with planting of more than 100 saplings and making the college campus as a plastic free zone.

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Students were encouraged to maintain cleanliness of their departmental classrooms and laboratories.

Students were encouraged to plant atleast one sapling in the campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Pl see annexure III.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Providing a unique learning environment

Providing students access to computers and internet on all days with special coaching for competitive examination, Spoken English and computer training. Career counselling, Psychological counselling and scholarship help desk run by the college.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

ECO club has been functioning as per the decision of IQAC with planting of more than

100 saplings and making the college campus as a plastic free zone.

7.5 Whether environmental audit was conducted?
Yes

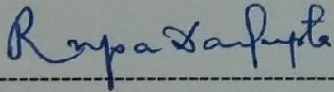7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

No

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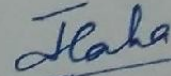## 8. Plans of the institution for next year

1. To initiate Honours course in Physical Education from the next academic session.

2. To initiate Post Graduate Course in Geography from the next academic session.

3. To initiate more job oriented value added courses from the next academic session.

4. To Construct new classrooms and laboratories from RUSA and other funds.

5. To upgrade Science laboratories by obtaining grants from 2nd phase of DST-FIST.

6. To complete the Non-resident Student Centre from UGC XII plan funds.

7. To establish an University recognised Research Centre in our college.

8. To Install lifts in our buildings to make the campus friendly for differently abled persons.

9. Boost Entrepreneurship Development activities by selling of handicraft items.

10. Boost Societal outreach activities by strengthening our tribal children adoption programme.

Name: Dr. Rupa Dasgupta

Signature of the IQAC-Coordinator

Name: Dr. Jayasree Laha

Signature of the Principal

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Annexure i.

Academic Calendar 2016-17

Activity
Target Group
Tentative Period
Commencement of classes
Part – I,II,III
1st week of July, 16
1st Internal Assessment
Part – I Hons.
Last week of November, 16
1st Internal Assessment
Part –II Hons.
1st week of December, 16
1st Internal Assessment
Part –III Hons.
2nd week of December, 16
Educational Excursion- II
Part – I, II & III Hons.
Last week of December, 16

2nd Internal Assessment
Part – III Hons.
Last week of January, 17
1st Internal Assessment
Part – III General.
1st week of February, 17
Preparatory Test
Part – III Hons.
Last week of February, 17
2nd Internal Assessment
Part – II Hons.
Last week of February, 17
Practical Examination
BSC Part II (H)
March, 2017
Practical Examination
BSc Part II (Gen)
March, 2017
1st Internal Assessment
Part – II General.
1st week of March, 17
2nd Internal Assessment
Part – I Hons.
1st week of March, 17
1st Internal Assessment
Part – I General.
2nd week of March, 17
Preparatory Test
Part – II Hons.
Last week of March, 17
Preparatory Test
Part – I Hons.

Last week of March, 17
Theory Examination
BA/BSc Part III and II
April-May, 2017
Theory Examination
BA/BSc Part I
June, 2017

Annexure ii: Feedback analysis

The feedback sheets were carefully analysed and a summary of suggestions emerging out of the feedback process were thoroughly discussed in IQAC. Necessary measures were taken after due approval in GB where required.

Regarding feedback of faculties, an analysis was provided by the Principal in a one to one interaction with the particular faculty member.

Regarding faculty strength in a department, wherever pointed out, requisitions were sent to CSC and more guest faculties and visiting faculties were recruited.

Infrastructural support like chemicals and equipments were also reviewed from the analysis of feedback.

Histogram of performance of the teacher with statistical analysis prepared from the feedback taken from the students was thoroughly discussed in departmental meetings for performance improvement

Annexure iii: Action Taken Report (ATR)

Plan of Action Achievements	
Modernisation of laboratories. Upgradation of eight science laboratories in the department of Zoology, Botany, Physiology, Microbiology, Physics, Chemistry, Mathematics and Geography from BSR fund.	
• Increase in classroom New classrooms constructed from HE, Govt. of	
facilities. W.B	
• Proposal for initiating Undergraduate Undergraduate course in Hindi, Education and	

course in Hindi, Education and NCC.
NCC initiated from 2016-17 session

PG in Computer Science and Sanskrit initiated

• Initiation of PG in Computer Science
from 2016-17 session.

and Sanskrit

Certificate course in Yoga, Mass

Communication, Journalism with Performing

-
Initiation of Certificate Courses
Arts started from 2016-17 session.

- Organisation of societal outreach
Initiatives for self-employment of tribal women
programme
and assisting in education of tribal children.

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Annexure iv

Best Practices

Providing a unique learning environment

Providing students access to computers and internet on all days with special coaching for competitive examination, Spoken English and computer training. Career counselling, Psychological counselling and scholarship help desk run by the college.

Details-

Raja Narendra Lal Khan Women's College is a rural college situated in the backward district of Paschim Medinipore having nearly 70% rural students and more than 45% students belonging to the backward communities. Our college is still the only women's college in the district attracting many first generation learners. The pivotal aim of this college is to empower women of this backward area by educating them and allowing them to become self reliant. This would have a positive impact on the society as a whole.

Creating a unique environment: The campus area of the college is 46.26 acres covered by lush green vegetation. Our campus has nearly thousand species of plants and attracts many species of birds among other animals. The college administrative building which was built during 1890's has been declared as a heritage building by W.B Heritage Commission. The unique environment of our college creates a unique ambience for learners as well as for the teachers.

The relationship between the teacher and the taught: The relationship between the teacher and taught is not confined in classroom teaching. Mentorship strengthens the bond between the teacher and the taught. Students can access the teacher on times beyond the class hours and can share even their personal problems.

Activities of the counselling, training and placement cell: The following activities are unique and aims at stretching out a helping hand towards the students

Psychological counselling and motivation sessions.

Career Counselling facilities.

Student counsellors of Career Advancement Centre to attend to various career related problems of the students.

Free Computer access with internet and **Career related library** on all days including holidays.

Earn while you learn scheme where students prepare articles of handicraft which are sold and the revenue earned is handed over to the students.
Preparatory classes for competitive examinations beyond college hours.
Computer training for all.

Scholarship help Desk to assist students obtain scholarships from governmental and non-

governmental agencies.

Provision of scholarships: Student aid fund generated by the teachers contribute significantly in assisting financially weak students.

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