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MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is between Learntoupgrade(www.learntoupgrade.com), a skill development Bioscience/Pharmaceutical institute organized as a non-stock corporation Recognized by DBT India Ministry of Science & technology, NSDC approved organization.

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Raja Narendra Lal Khan Women's College Midnapore(educational institution having its address Gope Palace, Medinipur, Vidyasagar University Rd, Phulpahari, West Bengal 721102)

II. Purpose of this MOU :

Purpose of this MOU to create a strong relation with two organization where both can have a win-win situation, and collaborating for smooth delivery of internship to all the students Bioscience/life science/Pharma/Medical science.

III. Internship Organization Responsibilities

- Internship Organization will host Student and provide a planned, supervised Virtual program of internship experience for Student
- Internship Organization will maintain a safe, positive, and respectful learning environment for Student
- Internship Organization will be solely responsible for the manner and means by which the work is performed and for maintaining a safe workplace environment for Student.
- Internship Organization will provide Student with ongoing guidance and feedback during the course of the internship.
- Internship Organization will maintain records and reports on Student's performance and provide written evaluations of Student's performance to the college.
- Internship Organization designates the following staff member responsible for serving as a point of contact:



Jaha
DR. JAYASREE LAHA

Principal

Raja Narendra Lal Khan Women's College

(AUTONOMOUS)

Midnapore, West Bengal (9134039183)

Learntoupgrade, 11 Rajindrajit Apartment Tower, B1 Community Centre, Janakpuri, New Delhi: 110058, India
Phone: 011-49095855



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Internship Organization Supervisor Name: _____

Job Title: _____

Telephone Number: _____

Email Address: _____

IV. Raja Narendra Lal Khan Women's College Responsibilities:

- Raja Narendra Lal Khan Women's College can also customize the tenure and curriculum of the course.
- Learntoupgrade will be providing grading to all participants and then after its Raja Narendra Lal Khan Women's College to utilize these grading further according to their academic structure.
- Raja Narendra Lal Khan Women's College will provide the list of all candidates required the internship.
- Raja Narendra Lal Khan Women's College designates that the following staff member responsible for serving as a point of contact:

Raja Narendra Lal Khan Women's College Supervisor Name: Dr. Rashmi Mukherjee

Job Title: IQAC Coordinator, Assistant Professor, Dept. Of Botany

Telephone Number: 9732535029

Email Address: rashmimukherjee@mlkwc.ac.in

V. Educational Relationship of the Parties



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• Nothing in this MOU shall create an employment relationship, agency relationship, joint venture, partnership agreement between Raja Narendra Lal Khan Women's College and Internship Organization.

• Raja Narendra Lal Khan Women's College and Internship Organization shall exchange no money, assess no costs, and charge no fees in connection with this MOU.

• Student is not an employee of Learntoupgrade and not entitled to any monetary benefits from Learntoupgrade

• Internship Organization agrees to comply with all applicable employment laws. Internship Organization shall be solely responsible for determining whether Student is an employee of Internship Organization under the Fair Labor Standards Act, and whether the Student is entitled to compensation by Internship Organization.

VI. Miscellaneous Provisions

• Raja Narendra Lal Khan Women's College and Internship Organization may, upon giving thirty (30) days' written notice to all Parties, terminate this MOU.

• Raja Narendra Lal Khan Women's College and Internship Organization agree to comply with all applicable nondiscrimination laws and regulations, including, but not limited to Title VI of the Civil Rights Act

• This MOU may not be amended except by a written agreement of the parties.

• No party shall use any other party's name or mark for any purpose, without obtaining the prior written consent of the other party.

• No party may assign this MOU or any right or obligation thereunder without the prior written consent of the other party.

Deliverables From the college side:



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1. College would be assigning a faculty coordinator and a student coordinator for the internship requirement.
2. Faculty coordinator: will be providing updates to students with regards to the Internships & who can co-ordinate with Learntoupgrade Team.
3. Coordinators will be sharing the list of students with us in advance prior to 1 month advance.

Deliverables from Learntoupgrade:

For the above, Learntoupgrade will provide:

1. Learntoupgrade will provide the registration link to the college consisting all the internship details like duration, fee, agenda and other details.
2. Learntoupgrade will be sharing the registered students list with the college coordinator.
3. Learntoupgrade will be providing a smooth virtual training for registered students with all promised amenities.
4. Learntoupgrade will provide a desertion report and Internship certificate to all participants at the end of the Internship.
5. Learntoupgrade will provide the App access and web portal access to all the students.
6. Learntoupgrade will be provided access of all study material and classes recording with lifetime access.
7. Learntoupgrade will also assist merit students for further placements.
8. Learntoupgrade will conduct 2 free International webinar for the college with the duration of 2 days each under the college banner.
9. Learntoupgrade will also organize 1 FDP program free for the college each year in summer along with the certificates.
10. Learntoupgrade will be providing the marketing material ,like poster, flex, brochure of internship.\



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11. Placement assistance will be given to all the enrolled students, we have been associated with more than 250 companies across the PAN India.

12. A 10% sharing in revenue will be done with the college.

13. All the students will get 20% discount with in all the internships/courses.

Final Internship fee Structure after discount:

15 days Internship cost: 1300 Rs per students
1 Month Internship cost: 2000 Rs per students.

Financial Terms:

- 1- A 40% amount will be paid advance before the program start
- 2- Next installment: 40% amount will be paid after the course completion
- 3- A 10% amount sharing to the college
- 4- Remaining 10% fee will be paid after the status of Placement assistance
- 5- College will pay only a 5% GST along with the payment.

Committee member for the assessment (3 members from each):

Learntoupgrade Team (Names only):



Jaha

DR. JAYASREE LAHA
Principal
Raja Narendra Lal Khan Women's Co
(AUTONOMOUS)
Midnapore, West Bengal, (9434029

Raja Narendra Lal Khan Women's College:

Dr. Jayasree Laha, Principal; Dr. Rashmi Mukherjee, IQAC Coordinator

Ms. Padma Sangmu Bomzon, Assistant Professor, Dept. of Nutrition

Dr. Nimai Bar, Assistant Professor, Dept. of Chemistry

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DR. JAYASREE LAHA
Principal
Raja Narendra Lal Khan Women's College
(AUTONOMOUS)
Midnapore, West Bengal, (9434029182)

Executed and Agreed to By:

Internship Organization _____
Signature / Date _____
Printed Name: _____
Title: _____

Raja Narendra Lal Khan Women's College

Signature / Date

Printed Name: Dr. JAYASREE LAHA

Title: Principal, Raja Narendra Lal Khan Women's College [Autonomous], Midnapur-721102

Jaha 29-03-2022



Jaha
DR. JAYASREE LAHA

Principal

Raja Narendra Lal Khan Women's College

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